



NATIONAL GUARD BUREAU

111 South George Mason Drive
ARLINGTON VA 22204-1382

ARNG-HRM-14-006

1 May 2014

MEMORANDUM FOR ARNG Personnel Programs, Resources, and Manpower staff of all States, Puerto Rico, the Virgin Islands, Guam and the District of Columbia

SUBJECT: Army National Guard (NGB) Form 810 for Specialized Training Assistance Program Enrollment Verification

1. Army National Guard Medical, Dental and Master of Science Nursing students participating in one of the following stipend programs, are required to submit an NGB Form 810 Enrollment Verification form twice a year:
 - a. Medical Dental Student Stipend (MDSSP)
 - b. Specialized Training Program (STRAP)
 - c. Masters of Science in Nursing (MSN) STRAP
2. The State designee will load the NGB Form 810 into GIMS twice a year during the following periods:
 - a. 15 ~~July~~ ^{JUNE (1 May 2014 KRB)} to 1 August
 - b. 1 December to 15 January
3. If the NGB Form 810 is not loaded into GIMS by the end date of these periods, 1 August and 15 January respectively, the ARNG Directorate will suspend the Soldier's stipend until this requirement is met.
4. NGB Form 810 cannot be dated before or after the aforementioned dates. When the NGB Form 810 is up loaded into GIMS, it must be labeled NGB Form 810 JUL/AUG 2014 or NGB Form 810 DEC/JAN 2015. The NGB Form 810 must have a visible school seal. If the school does not have a seal, a memorandum stating "No School Seal" on school letter head is required. This memorandum must be completed by the person who completes the NGB Form 810.

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5. NGB Form 810s dated prior to August 2013 are obsolete. The NGB Forms 810 can be found at <http://www.ngbpdc.ngb.army.mil/>

6. POC concerning this change can be directed to CPT Kevin R. Burkman at 703-607-5044 or kevin.r.burkman.mil@mail.mil.

A handwritten signature in black ink, appearing to read "Roberta Niedt". The signature is stylized with a large, circular initial "R" and a vertical line extending upwards from the "t".

ROBERTA NIEDT
COL, AG
Chief, Personnel Programs, Resources, and
Manpower Division