

National Guard Regulation 680-2

Personnel Information Systems

**Automated
Retirement
Points
Accounting
Management**

**National Guard Bureau
Arlington, VA 22204
19 August 2011**

UNCLASSIFIED

SUMMARY of CHANGE

NGR 680-2

Automated Retirement Points Accounting Management

19 August 2011

- This publication has been extensively revised.
- Updates the term retirement year to anniversary year.
- Changes the title Retirement Point Accounting System (RPAS) to Retirement Points Accounting Management (RPAM).
- Eliminates the term Active Duty Special Work (ADSW) and changes it to Active Duty Operational Support (ADOS) and Full-Time National Guard Duty (FTNGD) Operational Support.
- Uses the term Notification of Eligibility and the abbreviation NOE throughout the regulation as the short term and abbreviation for Notification of Eligibility for Retired Pay for Non-Regular Service.
- Expands upon and clarifies the responsibilities of National Guard Bureau (NGB), State Adjutants General, and commanders (para 1-4).
- Changes information on the Delayed Entry Program (DEP) to conform with DODI 1215.07, para 6.3.2 (para 2-1b(2)).
- For anyone originally enlisted or appointed on or after October 1, 1995, the anniversary year is established as the date of initial entry into any uniformed Service (para 2-1b(3)).
- Updates the number of inactive duty training (IDT) retirement points that can be credited toward retired pay for any full or partial year based on increases in the statutory limits in section 12733, Title 10, United States Code (10 USC 12733) (para 2-3h and table 2-1).
- Expands procedures on recording entries in RPAM (para 2-6).
- Prescribes procedures to file retirement points statements in the interactive Personnel Electronic Records Management System (iPERMS) record (para 2-7a(3)).
- Adds provisions for reduced eligibility age for non-regular retired pay based on the addition of subsection (f) to section 12731, U.S. Code (10 USC 12731) (para 3-1b).
- Clarifies the requirement to serve the last 8 or 6 years by certain individuals to qualify for retirement (para 3-3).
- Provides that Soldiers will receive an NOE after discharge from the ARNG when they no longer meet the qualification for membership because they are medically unfit or are physically disabled and they have completed at least 15 years but less than 20 years of qualifying service (para 3-2b). An example 15 Year NOE is in appendix J.
- Adds the NGB Form 35, Certificate of Service (Armed Forces) (para 3-4a).
- Expands on the calculation of retired pay and final base pay for those who first became members of a uniformed service before 8 September 1980, and high 36-month average for those who first became members on or after 8 September 1980 (para 3-11).

- Expands on processing applications for retired pay (para 3-12).
- Updates information on the Reserve Component Survivor Benefit Plan (RCSBP) election made on a DD Form 2656-5 formerly made on DD Form 1883 which is obsolete. DD Form 1883 is only valid for Soldier elections for RCSBP made prior to implementation of DD Form 2656-5 (para 3-12c(8)).
- Adds DD Form 2656-6, Survivor Benefit Plan Election Change Certificate (para 3-12c(9)).
- Adds DD Form 214, DD Form 215 and DD Form 220 as supporting documentation for reduced eligibility age prior to age 60, for those authorized, application for retirement (para 3-12c(11), (12), and (13)).
- Changes mailing address for transmitting retirement application for retired pay from Commander, U.S. Army Human Resources Command, ATTN: AHRC-PAP-T, 1 Reserve Way St Louis, MO 63132-5000 to Commander, U.S. Army Human Resources Command, ATTN: AHRC-PDR-RCR, Dept 420, 1600 Spearhead Division Avenue, Fort Knox, KY 40122-5402 (para 3-12d).
- Adds eligibility for non-regular retirement for Soldiers eligible for a regular retirement (para 3-13).
- Provides an updated Internal Control Evaluation Checklist (appendix B).
- Updates the Award of Retirement Points table (note 7 expands on the number of Readiness Management Periods authorized) (rules 5 and 6, and note 8 add the information on Continuing Medical Education/Continuing Health Education (CME/CHE)) (appendix C).
- Provides examples of various retirement point statements available (appendices E, F, G, and H).
- Provides examples of the Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years) (NGB Form 23D) (appendix I) and (15 Year NOE) (NGB Form 23E) (appendix J).
- Provides an example Memorandum for Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election for Soldiers who are married or have a dependent child, who have been issued their NOEs after 31 December 2000, and who do not make an election for RCSBP within 90 days after receipt of their NOEs (appendix K).
- Provides updated tables of RPAM and reporting codes (appendix L).
- Provides an example of an Individual Inactive Duty Performance Certificate (appendix M).
- Adds the process for requesting presidential recognition upon retirement (appendix N).
- Section II of the glossary includes the texts of 10 USC 12731, 10 USC 12731b, 10 USC 12732 and 10 USC 12733.
- Section II of the glossary includes a detailed explanation of partial year computation for use in determining qualifying years of service creditable for retirement for non-regular service.
- Makes administrative changes throughout the regulation.

**Personnel Information Systems
Automated Retirement Points Accounting System**

By Order of the Secretary of Defense:

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History. This publication supersedes NGR 680-2, 1 March 1989.

Summary. This regulation sets responsibilities and procedures to establish and maintain retirement records, establish the anniversary year, determine service requirements to qualify for retirement for non-regular service, prepare and issue notifications of eligibility for retired pay for non-regular service, make elections for Survivor Benefit Plan (SBP)/Reserve Component Survivor Benefit Plan (RCSBP), apply for retired pay for non-regular service, determine eligibility for reduced retirement age for members who served on active service under certain authorities, and explains the statute of limitations on applying for retired pay.

Applicability. This regulation applies to the Army National Guard and the Army National Guard of the United States. The provisions of AR 135-180 are applicable except as modified herein. During mobilization, the proponent may modify chapters and policies contained in this regulation.

Proponent and exception authority. The proponent of this regulation is the Chief, Personnel Division (ARNG-HRP). The proponent has the authority to approve exceptions to this regulation that are consistent with controlling law and regulations.

Managers' Internal Control Program. This regulation contains internal control procedures and identifies key internal controls that must be evaluated in accordance with AR 11-2. A checklist is in appendix B.

Supplementation. Supplementation of this regulation is prohibited without prior approval of the Chief, Personnel Division (ARNG-HRP), 111 S. George Mason Drive, Arlington, VA 22204-1382.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Chief, Personnel Division (ARNG-HRP), 111 S. George Mason Drive, Arlington, VA 22204-1382.

Distribution. B; 1 - Cdr, U.S. Army Human Resources Command (AHRC-PDR-RCR)

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Glossary

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Chapter 1 Introduction

1-1. Purpose

This regulation prescribes the Retirement Points Accounting Management (RPAM) application in the Reserve Component Automation System (RCAS) as the system of record for Army National Guard (ARNG)/Army National Guard of the United States (ARNGUS) Soldiers. It prescribes policies and procedures to record retirement point credit for reserve retirement and years of creditable service for retired pay for non-regular service, and all related actions, for ARNG/ARNGUS Soldiers. This regulation is in accordance with (IAW) chapter 1223, Title 10, United States Code, Retired Pay for Non-Regular Service, (10 USC Chapter 1223) and Department of Defense Instruction (DODI) 1215.07.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and terms used in this regulation are explained in the glossary.

1-4. Responsibilities

- a. Chief, National Guard Bureau (CNGB) (Chief, Personnel Division (ARNG-HRP)) will:
 - (1) Provide HQDA-level support and services for the Retirement Points Accounting Management (RPAM) application.
 - (2) Prescribe policies and procedures to record and verify retirement points awarded to all ARNG/ARNGUS Soldiers.
 - (3) Transfer data at National Guard Bureau (NGB); maintain the import status log; review and use NGB utilities; maintain the RPAM NCO address book; provide assistance to RPAM administrators on RPAM; and provide reports on retirement points for ARNG Soldiers to DOD.
- b. The State Adjutants General; State Military Personnel Management Officer/G-1(MPMO/G-1) will:
 - (1) Establish and maintain an RPAM record for each Soldier in the ARNG/ARNGUS of the State.
 - (2) Verify retirement points recorded through automated processes, and manually process the retirement points from events not recorded through automated processes.
 - (3) Provide retirement point statements to current and former ARNG/ARNGUS Soldiers.
 - (4) Issue, in the name of the CNGB, memoranda notifying ARNG/ARNGUS Soldiers of their eligibility for retired pay for non-regular service. The authenticating official for these memorandums is the person immediately responsible for the determination of the eligibility of the Soldier being notified. This regulation designates the MPMO/G-1 as that official. This authority may not be further delegated.
 - (5) Send RPAM records to gaining States upon interstate transfer of Soldiers, and to Service personnel or human resource centers upon inter-component or inter-service transfer and discharge from the ARNG.
 - (6) Ensure that daily and periodic back-ups of RPAM data are performed.
 - (7) Coordinate with the State Assessable Unit Manager (AUM) and Internal Control Administrator (ICA) to implement the Managers' Internal Control Program prescribed in AR 11-2 to protect the government against fraud, waste, and abuse. The internal control evaluations are conducted using the checklist in appendix B.
- c. RPAM Administrators:
 - (1) Will use the RPAM System User Manual (SUM) to maintain the RPAM application.
 - (2) Are responsible for quality assurance and quality control for all records of the Soldiers in their States maintained in RPAM.
- d. Unit and organizational commanders will:
 - (1) Report duty participation and completion of actions that earn retirement point credit for Soldiers.
 - (2) Monitor RPAM records to detect errors and initiate corrective action.
 - (3) Provide reports, counseling, and assistance as prescribed in this regulation.

1-5. Privacy Act requirements

Managers and users of the automated RPAM application will comply with DOD 5400.11-R and AR 340-21 to ensure that all records are protected. Specifically, this pertains to the personally identifiable information (PII) such as full names, SSNs, dates of birth, home addresses, personal telephone numbers, family member information, and any other protected information used in documents prescribed or mentioned in this regulation.

Chapter 2

Retirement Points Accounting Management Record

Section I

General

2-1. The anniversary year

The full year period used to credit a qualifying year of service for non-regular retirement is based on an anniversary year. The rules to establish the anniversary year are:

a. For service before 1 July 1949. For a member who was in an active status in a reserve component (ready or active standby) before 1 July 1949, the anniversary year will begin on 1 July of each year and end on 30 June of the following year, provided there was no break in service.

b. For service on or after 1 July 1949. On or after 1 July 1949, the anniversary year is the date when one of the following events occurs. The anniversary year ends on the day before the anniversary year of the date the member:

(1) First attains an active status in any reserve component and has continuous military service in an active status in any regular or reserve component, or active duty service without component.

(2) First attains military status in a Service Delayed Entry Program (DEP). This is service in an active status as a member of the Ready Reserve.

(3) Was enlisted or appointed on or after 1 October 1995. The anniversary year is the date of initial entry into any uniformed Service. A new anniversary year is not established if member transfers between reserve components, or from a regular component.

(4) Was initially appointed as a commissioned or warrant officer without any prior service.

(5) Who was in a Reserve Officers Training Corps (ROTC) program and:

(a) Was appointed as a commissioned officer before 13 October 1964, the anniversary year is the date of entry into the ROTC program. This ROTC service is creditable for retirement.

(b) Was appointed as a commissioned officer on or after 13 October 1964, the anniversary year is the date of appointment as a commissioned officer. This ROTC service is not creditable for retirement.

(6) Was enrolled in an ROTC program with simultaneous membership in an ARNG or USAR unit. The anniversary year is the date the Soldier enlisted in an active reserve status. This membership period in the ROTC/Simultaneous Membership Program (SMP) is creditable specifically because the Soldier served in an active enlisted status in the Selected Reserve.

(7) Who was in a Service Academy and:

(a) Had no prior service and was appointed as a commissioned officer from a Service Academy, the anniversary year is the date of appointment.

(b) Had prior service and was a commissioned officer with service as a cadet or midshipman at a Service Academy, the anniversary year is the date the member entered into active service or active status upon appointment as a commissioned officer.

(c) Is (or last served as) an enlisted member of a uniformed Service who served as a cadet or midshipman but who did not later receive or who does not hold a commission as an officer, service as a cadet or midshipman at a Service Academy shall be included and counted as active duty to establish the member's anniversary year. Service as a cadet or midshipman at a Service Academy is always creditable service for enlisted members.

(8) Was enlisted or reenlisted, was appointed in a reserve component after a break in service, or transferred to an active status from the Standby Reserve Inactive Status List, the Inactive National Guard, or the Retired Reserve. The anniversary year is the date of enlistment, reenlistment, appointment, transfer, or recall into an active status. See NGR 614-1 for details pertaining to the ING.

(9) Exceptions. If an individual was:

(a) Inducted, and after that service was assigned to a reserve component before 1 January 1969, the anniversary year is the date assigned to a reserve component in an active status.

(b) Inducted and remained on active duty and later assigned to a reserve component on or after 1 January 1969, the anniversary year is the date inducted.

(c) Enlisted, reenlisted, or appointed on 29 February or 1 March of a leap year, the anniversary year is the date of enlistment, reenlistment, or appointment. The anniversary year ending date will be 28 February of each year, including leap years. The RPAM application will adjust the Soldier's record to ensure retirement point credit is properly recorded.

(d) A former participant of the Armed Forces Health Professions Scholarship Program/Financial Assistance Program (AFHPSP/FAP); and

(1) Has satisfied all service obligations of the AFHPSP/FAP; and

(2) Is a member of the Selected Reserve; and

(3) Possesses a specialty designated by the Secretary of the Army as critically needed in wartime (this eligibility will remain valid until the officer has been credited with all program participation under chapter 105 of Title 10, U.S. Code irrespective of subsequent changes in the annual critical wartime shortage list); and

(4) Has completed a full anniversary year with at least 50 retirement points (the complete year of service in the Selected Reserve must have commenced on or after 23 September 1996. The records of officers who were members of the Selected Reserve and met all other qualification requirements may be adjusted to include the award for each full year of service that ended on or after 22 September 1997);

(5) Will then be awarded 50 points in an anniversary year retroactively constructed of a year of attendance in a course of study in the AFHPSP/FAP. The points credited for the participation shall be recorded in the member's records as having been earned in the most recent year of the participation in the course of study for which this type of credit has not yet been awarded; and

(6) Will not be awarded more than four years of satisfactory service credit for retirement purposes under section 12732(a)(2) of Title 10, U.S. Code and not more than 50 Inactive Duty Training retirement points in each of those years under this provision; and

(7) Is not entitled to any retroactive award of, or increase in, pay or allowances under Title 37, United States Code by reason of an award of service credit under this provision. These conditions are prescribed in 10 USC 2126(b); and

(8) The anniversary year will not be adjusted based on the addition of any of these added years.

c. Once correctly established, the anniversary year will not change as long as the Soldier remains in an active status in any regular or reserve component. In the event a member has a break in military service of more than 24 hours, or is assigned to the ING, an inactive list, or retired status, the anniversary year ending date will be the last day the member served in an active status. This action will result in a partial anniversary year. See DODI 1215.07 for additional information on determining an anniversary year.

2-2. Award of retirement points for service before 1 July 1949

Retirement points will be awarded for:

a. Active Duty (AD), Active Duty for Training (ADT), Annual Training (AT), and Full-Time Training Duty (FTTD), including Alaska Territorial Guard (ATG) service during WWII. Retirement points will be awarded at the rate of one each day, not to exceed the number of days in each partial or full anniversary year.

b. Active status in a reserve component. A total of 50 retirement points a year will be awarded for all inactive duty training (IDT) including membership, without regard to the number of assemblies actually performed.

c. Service considered qualifying is listed in AR 135-180, paragraph 2-8, and in 10 USC 12733(5) which states that "50 days for each year before July 1, 1949, and proportionately for each fraction of a year, of service (other than active service) in a reserve component of an armed force, in the Army or the Air Force without component, or in any other category, or in any category covered by 10 USC 12732(a)(1) of this title, except a regular component."

2-3. Award of retirement points for service on or after 1 July 1949

a. Award active service retirement points for active duty and full-time National Guard duty (FTNGD) of all types, whether paid or non-paid, and regardless of purpose at the rate of one point per day.

b. Award Inactive Duty Training (IDT) for each period or day of inactive duty, whether paid or non-paid, as authorized in appendix C. Soldiers may be awarded only one IDT point per day, except for the performance of training periods in a Multiple Unit Training Period (MUTP) (including Rescheduled Training and Equivalent Training Periods performed in lieu of MUTPs), or other authorized combinations of inactive duty training periods or types of training performed.

c. Award Inactive Duty Funeral Honor (IDFH) points for funeral honors duties performed in other than active service in *a* above, whether paid or non-paid, as authorized in appendix C. A Soldier may be awarded only one IDFH point per day.

d. As an exception to *a*, *b*, and *c* above, membership points, and points for completion of correspondence courses and Additional Training Periods for Distributed Learning (ATPDL) are awarded and recorded in bulk without regard to the two points per day limit, and may be recorded on a day in which the Soldier is in active service or performs one or two periods of inactive duty.

e. Soldiers in the ING will not be awarded retirement points. However, Soldiers who transfer to an active status in their units and satisfactorily participate in one IDT Unit Training Period for Annual Muster and return the next day to an inactive status in the ING as prescribed in NGR 614-1 will be awarded one IDT point.

f. Award IDT points to Soldiers for membership, correspondence courses, and paid and non-paid Additional Training Periods for Distributed Learning (ATPDL) who are incapacitated IAW AR 135-381, paragraph 2-12.

g. The total points from all sources will be recorded in the Soldier's record. However, the total number creditable toward non-regular retired pay will not exceed the actual number of days in a whole or partial anniversary year.

h. The total number of retirement points that are creditable toward retired pay for all types of IDT (including correspondences courses and membership) for any anniversary year is shown in table 2-1. This table is based on 10 USC 12733 (text included in section II of the Glossary) and the date on which a Soldier's anniversary year ends.

i. The total number of pro-rated membership points that can be credited for retired pay during a partial anniversary year is in table D-1 in appendix D.

Table 2-1 Inactive Duty Training Retirement Points Creditable in an Anniversary Year		
For Anniversary Years Closing		Maximum IDT Points Creditable for Retired Pay each Anniversary Year
On or After	Before	
-----	23 Sep 96	60
23 Sep 96	30 Oct 00	75
30 Oct 00	30 Oct 07	90
30 Oct 07	-----	130

2-4. Minimum retirement points required for a year of satisfactory service

Soldiers must earn a minimum of 50 retirement points, regardless of source, in each full anniversary year to have that year creditable towards verification of the total years of qualifying service for non-regular retired pay. A partial qualifying year is any period of less than 12 full months, during which the Soldier earns the pro-rated share of 50 points in table D-2 in appendix D for that period. Enter all retirement points earned in the RPAM record, whether the period is creditable or not. When Soldiers accrue the required qualifying years for issuance of a notification of eligibility for retired pay, use all creditable retirement points in the RPAM record whether the year in which the retirement points were earned was creditable or not, subject to the limits in paragraph 2-3 and table 2-1 above, to determine retired pay.

**Section II
Procedures**

2-5. The RPAM record

State Adjutants General (MPMO/G-1) will establish automated retirement records using the RPAM application in RCAS.

a. Establish an RPAM record upon enlistment or appointment of individuals in the ARNG by importing the per file from SIDPERS-ARNG. If a Soldier has served in more than one State, see paragraph 2-9

b. When a Soldier does not have documents to support prior service or retirement points, or both, use SF 180 to request documents from the records center on the reverse of the form for federal service or to the State in which last served.

c. The following NGB forms prescribed for retirement points accounting records are established in the RPAM as electronic forms. Production of these forms in other media is not authorized.

(1) NGB Form 23A (Army National Guard Current Annual Statement) (appendix E).

(2) NGB Form 23A1 (Army National Guard Retirement Points Statement Supplemental Detailed Report) (appendix F).

(3) NGB Form 23B (Army National Guard Retirement Points History Statement) (appendix G).

(4) NGB Form 23C (Army National Guard Retirement Points History Statement Application for Retired Pay) (appendix H).

(5) NGB Form 23D (Notification of Eligibility for Retired Pay for Non-Regular Service (20 years)) (appendix I).

(6) NGB Form 23E (Notification of Eligibility for Retired Pay for Non-Regular Service (15 Years)) (appendix J).

(7) NGB Form 23F (Example, Memorandum for Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election) (appendix K).

2-6. Recording entries in RPAM record

a. RPAM administrators:

(1) Use SIDPERS-ARNG (PER and ORG files) to establish an RPAM record on each accession into the ARNG, update an RPAM record for any changes recorded since the last update, and review error listings produced for necessary action. If a new Soldier had prior service, record the information for that service as indicated in paragraph 2-5a. SIDPERS also will create a Military Membership Status Identifier (MMSI) (see codes at table L-1) for each Soldier upon accession and whenever a Soldier's status changes. Table L-2 lists the verification status codes for each anniversary year on a report.

(2) Use the Defense Joint Military Pay System (DJMS) d02 data file and the monthly acp file from the U.S. Army Training Support Center (USATSC) to credit retirement points earned through the Army Correspondence Course Program (ACCP). The DJMS d02 data file provides to each State for import into the RPAM system the date and type-duty code of each IDT and funeral honors period and the beginning and ending dates and type duty codes for all active service performed by their Soldiers during the reported pay cycle. The codes for these entries are in Tables L-3 through L-5 in appendix L. RPAM edit programs will ensure the accuracy of this information. Review any error listings for necessary action. RPAM administrators download and review the monthly DJMS-RC Production Schedule at table 2-2 to ensure all d02 files produced by the Defense Finance and Accounting Service (DFAS) are received and imported into RPAM and credited to their Soldiers' retirement records.

Table 2-2	
Link to DJMS-RC Production Schedule (can only be accessed from a DOD network)	
DJMS-RC Production Schedule	https://dfas4dod.dfas.mil/centers/dfasin/library/index.htm

(3) Review all active service (Active Duty (AD) and Full Time National Guard Duty (FTNGD)) performed without pay and without pay and allowances and, if necessary, record manually the retirement points.

(4) Use remarks in the IDT Module of the Automated Funds Control Orders System (AFCOS) or in MyUnitPay, DA Form 1379 (Record of Reserve Training) to document all non-paid Inactive Duty retirement points earned except for those earned through correspondence course completion, membership, and former participation in a course of study in AFHPSP/FAP. Commanders will provide performance memoranda or other certificates at least monthly to the RPAM administrator listing all non-paid retirement points earned for entry into the RPAM record. Orders are required for all active service performed without pay and without pay and allowances and will be furnished to the RPAM administrator at least monthly for manual entry into RPAM. However, a performance certificate is required as proof the training or duties ordered were performed. The certificate may be in the form of an endorsement on the Soldier's orders, a certificate based on the example Non-Paid Training Certificate in appendix M, or DA Form 1380 (Record of Individual Performance of Reserve Duty Training).

(5) Use the detail record function of RPAM to enter the points if dates and all required information are available when manually recording paid and non-paid points for active service or inactive duty.

(6) Use the detail record function of RPAM to record the correspondence courses when the course number, subcourse number, edition number, credit hours, and completion date are available when manually recording retirement points for distance learning (Army correspondence courses, other Services' correspondence courses, and distributed learning courses).

b. RPAM will calculate retirement points automatically (including membership points) earned through the performance of active service when the RPAM MMSI has been changed from B1 (unit member in an active status) to either B2 (mobilized service), B3 (active duty under Title 10, United States Code (Title 10 AGR)), B4 (FTNGD under Title 32, United States Code (Title 32 AGR and any FTNGD of more than 29 days)), or B7 (unit member on

Initial Active Duty Training (IADT)) through SIDPERS-ARNG. The entries will include membership points because AGR Soldiers serve in an active status in the Ready Reserve. However, the total points creditable for retired pay in each anniversary year will not exceed the maximum allowed in paragraph 2-3h.

2-7. Distribution of RPAM reports and records

RPAM administrators:

a. RPAM administrators:

(1) May place original documents at State archival sites if not required for filing in a federal records system.
(2) Will provide prior service Soldiers with copies of their RPAM records when initially established and all Soldiers upon request. An example NGB Form 23B (Army National Guard Retirement Points History Statement) is in appendix G.

(3) Will forward NGB Form 23A (produced monthly by RPAM) through an interface to iPERMS on all Soldiers who transfer to the ING, separate, retire, or die while members of the ARNG. Forward the report based upon the anniversary year ending date (full-or partial-year) during that month. See instructions in the RPAM System User Manual (SUM) to run the interface.

(4) Will produce and send an electronic copy of each Soldier's NGB Forms 23A and 23A1 to the Soldier's unit by email for the Soldier to review. An example NGB Form 23A is in appendix E. An example NGB Form 23A1 is in appendix F.

(5) Are the only individuals authorized to correct ARNG retirement credit records.

b. Unit personnel will:

(1) Provide Soldiers copies of their annual reports for review. If there are no errors on the NGB Forms 23A and 23A1, no further action is required. Soldiers who disagree with these statements may provide documents to substantiate corrections. Commanders should help Soldiers to obtain missing documents. Supporting documents are pay vouchers, DA Forms 1379, and copies of the Soldiers' Master Military Pay Accounts (MMPA). Orders, by themselves, are not substantiating documents.

(2) Counsel and advise Soldiers to retain permanently copies of all of their NGB Form 23-series and related documents.

2-8. Automated actions

a. SIDPERS-ARNG will automatically set a Soldier's MMSI (table L-1) to B1 upon enlistment, reenlistment (including Interstate Transfer (IST)), appointment, or upon transfer from the ING to an active status, except for those who enlist into the ING under the Recruit Force Pool Program (RFPP).

b. SIDPERS-ARNG will change Soldiers' MMSIs, through an interface with RPAM, to:

(1) MMSI B2 upon mobilization.
(2) MMSI B3 upon entry on Title 10 Active Guard Reserve (AGR) tours with NGB.
(3) MMSI B4 upon entry into an active service tour of active duty or FTNGD for more than 29 days to attend training, other than Initial Active Duty for Training (IADT), or Title 32 AGR and Operational Support tours with their States.

(4) MMSI B5 upon transfer to or enlistment in the ING.

(5) MMSI B6 upon enrollment in ROTC under the SMP.

(6) MMSI B7 upon entry on IADT.

(7) Blank upon separation or discharge from the losing State.

c. Upon recording release from duty identified with MMSIs B2, B3, B4, or B7, SIDPERS-ARNG will generate a code script that will, when imported to RPAM through an interface, change Soldiers' MMSIs to the MMSIs held immediately before entering that period.

d. Upon transfer from the ING (MMSI B5) to an active status in the ARNG, SIDPERS-ARNG will change Soldiers' MMSIs to B1 and establish an anniversary year through an interface with RPAM.

e. Soldiers transferred to the USAR or separated from active service require no action until the Soldier returns to the ARNG. At that time, follow the procedures in paragraph 2-5a.

f. HR specialists must review DD Forms 214 issued for Soldiers concurrent with their retirement points statements to ensure they receive retirement point credit for the correct amount and type of retirement points.

2-9. RPAM archives

The RPAM application will automatically archive records of Soldiers discharged from the ARNG when the SIDPERS-ARNG per file is imported into the RPAM database. If a Soldier reenlists or is reappointed in the ARNG of the State from which last separated, RPAM will automatically restore the record to an active status when the

SIDPERS-ARNG per file that shows the gain transaction is imported into the RPAM database. RPAM administrators also may manually archive a record. Archived records may be restored to an active status. In addition, if an ARNG Soldier has service in more than one State and/or another Reserve Component then the RPAM administrator may need to contact those States or components to obtain copies of their retirement records to complete the assigned Soldiers RPAM record. The RPAM SUM contains the instructions for performing these functions.

Chapter 3 Requirements for Retired Pay

Section I Age and Service Requirements

3-1. Age requirements

a. Standard Age. The standard age for eligibility for receipt of retired pay for non-regular service is 60.

b. Reduced Eligibility Age. Section 12731(f) of Title 10, U.S. Code (10 USC 12731(f)) authorizes reduced eligibility age for Soldiers of the Ready Reserve who, after 28 January 2008, serve on active duty in support of contingency operations under 10 USC 688, 10 USC 12301(a) and (d), 10 USC 12302, 10 USC 12304, 10 USC 12305, 10 USC 12406, chapter 15 of Title 10, U.S. Code, or active service authorized by the President or the Secretary of Defense under 32 USC 502(f) for purposes of responding to a national emergency declared by the President or supported by federal funds.

(1) Soldiers who meet the criteria are eligible for reduced retirement below 60 years of age by three months for each aggregate of 90 days (the days need not be consecutive days) performed in any fiscal year after 28 January 2008. A day of active duty may be included in only one aggregate of 90 days for the purpose of reducing retirement age.

(2) The eligibility age for reduced retirement age for receipt of retired pay for non-regular service may not be reduced below age 50 for eligible Soldiers.

(3) Soldiers should retain source documents for all qualifying periods of service such as DD Form 214 (Certificate of Release or Discharge From Active Duty); DD Form 215 (Correction to DD Form 214), DD Form 220 (Active Duty Report), NGB Form 22 (Report of Separation and Record of Service), NGB Form 22A (Correction to NGB Form 22), and Leave and Earning Statements with active duty and full-time National Guard duty (FTNGD) orders indicating the purpose of the contingency operation or national emergency as stated in *a* above.

3-2. Basic qualifying service requirement

a. To qualify for non-regular retired pay at or after the age specified in paragraph 3-1, a Soldier or former Soldier must have completed at least 20 years of qualifying service, as provided in 10 USC 12731 and 12732.

b. However, ARNG Soldiers in an active status with at least 15, and fewer than 20, years of qualifying service who are disqualified from continued service due to physical disability and meet all other eligibility criteria may be retired. The disability must not have been the result of the Soldier's intentional misconduct, willful neglect, willful failure to comply with standards and qualifications for retention. The disability cannot have been incurred during a period of unauthorized absence, as provided in 10 USC 12731b. Soldiers will be discharged from the ARNG and transferred to the USAR for assignment to the Retired Reserve, or concurrently discharged from the Army National Guard and as a Reserve of the Army, before the 15 year Notification of Eligibility (NOE) can be generated and issued.

c. The texts of 10 USC 12731, 10 USC 12731b, and 10 USC 12732 are included in section II of the glossary.

3-3. Other service requirements

a. For Soldiers who completed the years of qualifying service in paragraph 3-2 before 5 October 1994, the last 8 years of qualifying service must have been in a component other than a regular component, the Fleet Reserve, or the Fleet Marine Corps Reserve.

b. For Soldiers who completed the years of qualifying service on or after 5 October 1994, but before 26 April 2005, the last 6 years of qualifying service must have been in a component other than a regular component, the Fleet Reserve, or the Fleet Marine Corps Reserve.

c. For Soldiers who completed the years of qualifying service on or after 26 April 2005, there is no minimum service requirement such as is described in subparagraphs 3-3a and b.

- d.* The service required in subparagraphs 3-3a and b does not need to be continuous years of qualifying service.
- e.* Any period of service as a member of a regular component between periods of reserve service counted toward the 8 or 6 years requirement will be included in the determination of the Soldier's years of qualifying service in paragraph 3-2 toward eligibility for non-regular retired pay, but will not count toward the last 8 or 6 years.
- f.* Soldiers must not be entitled to retired pay from an armed force or retainer pay as a member of the Fleet Reserve or the Fleet Marine Corps Reserve.

3-4. Recognition upon retirement

- a.* Soldiers eligible for retirement for non-regular service who separate from the ARNG are entitled to recognition through issuance of an NGB Form 35, Certificate of Service (Armed Forces) prepared by the State and signed by the Chief, National Guard Bureau.
- b.* Soldiers who are discharged from the ARNG and transferred to the USAR with assignment to the Retired Reserve, or assignment to a Retired List, are eligible for presidential recognition upon retirement as described in appendix N.

Section II

Notification Requirement

3-5. Notification of eligibility (NOE)

Each Soldier who completes the eligibility requirements in section I above will be notified in writing within one year after completion of the required service. To this end, State Adjutants General (MPMO/G-1) will issue a Notification of Eligibility for Retired Pay for Non-Regular Service (NOE) in memorandum format produced by the RPAM application. The NOE is issued in two versions for Soldiers who meet all of the criteria for issuance.

- a.* The first is issued for those with 20 or more years, as prescribed in paragraph 3-2a. This memorandum is NGB Form 23D entitled Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years).
- b.* The second is issued for those with 15 but fewer than 20 years, as prescribed in paragraph 3-2b. This memorandum is NGB Form 23E entitled Notification of Eligibility for Retired Pay for Non-Regular Service (15 Years).
- c.* A Soldier who qualifies for a 15 year NOE based on the procedures in paragraph 3-2b cannot qualify for a 20 year NOE.

3-6. Issuance of NOE

- a.* State RPAM administrators query RPAM on a monthly basis or on an ad hoc basis for a specific anniversary year ending date or a particular Soldier to determine who may receive an NOE. The State MPMO/G1 (RPAM administrator) will verify all entries with source documents such as DD Form 214; DD Form 220; DD Form 4, Enlistment/Reenlistment Document Armed Forces of the United States; NGB Form 22; NGB Form 23 (manual retirement points statements); and the United States Army Reserve (USAR) and other Service component retirement records to ensure the current RPAM statement is complete and accurate and that each NOE meets the criteria for issuance.

- b.* An NOE may be generated and issued only after the completion of the anniversary year, either full or partial, in which the Soldier completes the last required qualifying year of service in section I of this chapter. A detailed explanation of partial year computation is in the Glossary, Section II, Terms.

- c.* Soldiers may request separation, or be involuntarily separated, from the ARNG on or after the date on which they will complete the last year of qualifying service. If the separation date is before the end date of their full anniversary year, the NOE will not be issued until the RPAM administrator verifies the Soldier's total creditable service, the separation orders and documents are completed, and the Soldier is discharged from the ARNG. If for any reason the discharge is not completed and processed through SIDPERS, the NOE will not be issued to the Soldier.

- d.* State MPMO/G1 (RPAM administrator) will forward NOEs to Soldiers' units for presentation to Soldiers. Include a copy of NGB Form 23B (Army National Guard Retirement Points History Statement) and DD Form 2656-5 (Reserve Component Survivor Benefits Plan (RCSBP) Election Certificate) with instructions for their use. Also include instructions to obtain from each Soldier a signed and dated acknowledgment that these documents have been received. This acknowledgement may be in writing upon personal delivery at the unit, by mail, or email receipt, or acknowledgement document signed by the Soldier (or refused) through the United States Postal Service (USPS). Acknowledgement or refusal to acknowledge must be returned to the State MPMO/G-1 to establish the 90 day start date for the RCSBP election. See the USPS website at the link in table 3-1 for instructions

and additional links for Return Receipt for proof of delivery. See AR 600-8-7, chapter 3 for details on RCSBP at the link at table 3-2.

Table 3-1	
Link to United States Postal Service- Return Receipt	
USPS	http://www.usps.com/send/waystosendmail/extraservices/returnreceiptservice.htm

Table 3-2	
Link to AR 600-8-7	
AR 600-8-7	http://www.apd.army.mil/pdf/files/r600_8_7.pdf

3-7. Action upon receipt

a. Soldiers and their spouses who have not been counseled on the RCSBP should be briefed by the commander or certified Survivor Benefit Plan (SBP)/RCSBP counselor upon receipt of the NOE.

b. The SBP/RCSBP calculator is available at link in table 3-3 to assist in explaining RCSBP options. Soldiers should complete the DD Form 2656-5, with particular attention to section IV (items 12 and 13), within 90 days after they acknowledge receipt of these documents, and return their completed forms to the State MPMO/G-1 for processing. RPAM administrator or SIDPERS personnel will enter RCSBP codes in SIDPERS and file the forms in iPERMS. Facsimile, carbon, stamped, or copied signatures are not authorized on these forms. A counseling course is available at the LaVern E. Weber National Guard Professional Education Center (PEC) at the link shown in table 3-3.

c. Married Soldiers, or those who have a dependent child, who fail or choose not to make an election within the 90 day period are automatically covered by Option C (Immediate Annuity) for spouse and/or child(ren) in accordance with 10 USC 1448(a)(2)(B).

d. MPMO/G1 will advise Soldiers of the automatic election in writing using NGB Form 23F in RPAM, have entered in SIDPERS the code for the RCSBP election, and file a copy of the NOE and the RCSBP automatic election memorandum in State files and iPERMS. An example Memorandum for Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election (NGB Form 23F) is in appendix K.

e. Single Soldiers will complete a DD Form 2656-5, Sections I, II, and VIII plus any other applicable sections. A single Soldier who later acquires a spouse or eligible dependent child(ren) and desires to provide RCSBP coverage, must complete DD Form 2656-6, (Survivor Benefit Plan Election Change Certificate) within one year after date of marriage or date a child(ren) was acquired and submit it to through their chain of command to MPMO/G1 for processing.

Table 3-3	
Links to SBP/RCSBP Counseling Course and SBP/RCSBP Calculator	
SBP/RCSBP Counseling Course	http://www.pec.ngb.army.mil/training/online
SBP/RCSBP Calculator	https://www.hrc.army.mil/site/reserve/soldierservices/retirement/survivorbenefitpaycalc.asp

3-8. Authentication

The only official to whom the CNGB has delegated authority to sign NOEs in each state is the MPMO/G1. This authority will not be further delegated as is stated in paragraph 1-4b (4).

3-9. Exception for mobilized Soldiers

a. The RPAM application is coded to identify and suspense NOEs for ARNG Soldiers ordered to active service for contingency operations. Therefore, NOEs are not issued to these Soldiers until they are released from that period of active service. This is done to preclude any sense of pressure for deployed Soldiers and their spouses to decide on RCSBP options and elections without ready access to qualified counseling and time to make an informed choice. The RPAM application will identify ARNG mobilized Soldiers who become eligible for an NOE by placing them in a “B2 on Hold” status. When SIDPERS personnel process the RADT (release from active service) transaction upon Soldiers' release from active service and return to State control, the B2 “on Hold” status is removed when the RADT transaction is processed into RPAM. The NOE is generated when the RPAM administrator performs the next end of

month process or sooner, if requested. The RPAM administrator will issue these NOEs and forward them to units when demobilized Soldiers have completed their post-deployment mobilization respite absence, leave, and other activities, or upon request of a Soldier or commander.

b. Even though the NOE is suspended, the eligibility date for the NOE is recognized for the entitlement of RCSBP coverage. Therefore, in the event of a casualty, a Soldier's spouse or other eligible dependent is entitled to RCSBP. The Soldier will have 90 days to make an election on the DD Form 2656-5 upon receipt of the NOE as stated in paragraph 3-7.

Section III Retired Pay

3-10. Eligibility for retired pay

Current and former Soldiers, to include those discharged from the ARNG and separated to civilian life, who have their NOEs and have reached the full or reduced retirement age, are eligible to apply for retired pay for non-regular service.

3-11. Computation of retired pay

There are two plans that affect computation of retired pay for non-regular service. Each is based on the Soldier's Date Initially Entered Uniformed Service (DIEUS) but often referred to as the Date Initially Entered Military Service (DIEMS).

a. Final Basic Pay. This applies to Soldiers who first joined a uniformed Service before 8 September 1980 as stated in section 10 USC 1406. Years of satisfactory (equivalent) service will be multiplied by .025 (2.5%) in accordance with 10 USC 12739. The percentage will be applied to the basic pay in effect for individuals (based on retired pay grade and years of service) on the date retired pay starts at age 60 or earlier for those who qualify under the Reduced Eligibility Age criteria under 10 USC 12731(f), to determine monthly retired pay.

b. High-36 month average. This applies to Soldiers who first joined a uniformed Service on or after 8 September 1980 as stated in 10 USC 1407. Years of satisfactory (equivalent) service will be multiplied by .025 (2.5%) in accordance with 10 USC 12739. The resulting percentage will be applied to the average of the highest 36 months of basic pay in effect for the Soldier to determine monthly retired pay.

c. For specific information on the computation of retired pay, see DOD 7000.14-R, Volume 7B.

3-12. Processing applications for retired pay

a. Soldiers currently in the ARNG should apply for retired pay for non-regular service approximately one year before the date on which they will be eligible for receipt of retired pay. They must submit their applications through their State MPMO/G1 on a DD Form 108 (Application for Retired Benefits) and DD Form 2656 (Data for Payment of Retired Personnel). The application will include an SF 1199a (Direct Deposit Sign-up), from the Soldier's financial institution, and any additional supporting documents listed in *c* (4), through (22), below. Soldiers who request a waiver to stay beyond age 60 must include copies of approved waivers for their continuation beyond age 60 with their retirement applications.

b. The effective date of retirement is normally the Soldier's 60th birthday. However, it may be the end of the month in which the Soldier turns age 60, if the Soldier was approved to serve until the end of birth month, or it may be earlier than age 60 for Soldiers eligible for a reduced retirement age in accordance with paragraph 3-1*b*. The effective date for Soldiers who have or requested waivers to serve beyond age 60 should be the day after the date the waiver expires or an earlier date the Soldier elects to be discharged from the ARNG and transferred to the USAR after waiver approval.

c. The packet will consist of:

- (1) DD Form 108 (Application for Retired Pay Benefits).
- (2) DD Form 2656 (Data for Payment of Retired Personnel).
- (3) SF 1199a (Direct Deposit Sign-up Form).
- (4) NGB Form 23C (Army National Guard Retirement Points Statement for Retired Pay).
- (5) AHRC Form 249-2-E (Chronological Statement of Retirement Points (Army Reserve)),

if applicable.

- (6) Notification of Eligibility for Retired Pay for Non-Regular Service.
- (7) DD Form 2656-1, (SBP/Election Statement for Former Spouse Coverage), if applicable.
- (8) DD Form 2656-5 (Reserve Component Survivor Benefit Plan (RCSBP) Election Certificate), or

DD Form 1883 (Survivor Benefit Plan Election Certificate) for Soldiers who made their elections prior to replacement of this form by the DD Form 2565-5.

(9) DD Form 2656-6 (Survivor Benefit Plan Election Change Certificate), if applicable.

(10) NGB Forms 23F (Memorandum, Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election). This memorandum is issued to Soldiers who are married or have a dependent child(ren) who receive NOE after 31 December 2000 who do not make an election for RCSBP, within 90 days upon receipt of the NOE, if applicable.

(11) DD Form 214 (Certificate of Release or Discharge from Active Duty), to support eligibility for reduced retirement age, if applicable.

(12) DD Form 215, (Correction to DD Form 214, Certificate of Release or Discharge from Active Duty) to support eligibility for reduced retirement age, if applicable.

(13) DD Form 220 (Active Duty Report), to support eligibility for reduced retirement age, if applicable.

(14) Mobilization/Deployment Orders indicating active duty and contingency operations performed after 28 January 2008, that authorize reduced retirement age, if applicable.

(15) Other supporting documents authorizing reduced retirement age, if applicable.

(16) Death certificate for beneficiaries designated on the Member's election certificate for RCSBP, who are now deceased, if applicable.

(17) Copy of the marriage certificate, if remarried.

(18) Certificates of adoption or birth for children who do not appear on RCSBP forms indicated above.

(19) Divorce decree, if applicable.

(20) DD Form 2656-1 (SBP Election Statement for Former Spouse Coverage) or other forms in the DD Form 2656-series, if applicable.

(21) Copy of approved waiver to serve beyond age 60, if applicable.

(22) Discharge orders and transfer to the Retired Reserve for former Soldiers.

NOTE: The DD Form 108, DD Form 2656, and SF 1199a are available at the link shown in table 3-4.

Table 3-4	
Link to DD Form 108, DD Form 2656, and SF 1199a	
DD Form 108, DD Form 2656, and SF 1199a	https://www.hrc.army.mil/site/reserve/soldierservices/retirement/retirementapplication.htm

d. Mail applications for retired pay using the example Memorandum of Transmittal for Application for Retired Pay in appendix O to:

Commander
U.S. Army Human Resources Command
ATTN: AHRC-PDR-RCR, Dept 420
1600 Spearhead Division Avenue
Fort Knox, KY 40122-5402

e. Unit commanders will assist Soldiers in completing their applications for submission to the State Adjutant General (MPMO/G-1 RPAM administrator) or designated retirement person for review and processing.

f. Current ARNG Soldiers who have applied for retired benefits will receive credit for all creditable retirement points earned between the date of application and the actual retirement date. The State MPMO/G-1 will forward a supplemental NGB Form 23C to the address in d above, approximately one month after the close out of the record to ensure all retirement points are recorded. Use the example Memorandum of Transmittal of Supplemental Report of Retirement Points Earned in appendix P with necessary modifications. Personnel at AHRC-PDR-RCR will recompute Soldiers' total retirement points earned and process them for payment.

g. Former ARNG Soldiers.

(1) Former Soldiers who were discharged from the ARNG and transferred to the Retired Reserve will receive a retirement packet from AHRC-PDR-RCR approximately one year prior to their 60th birthdays or earlier, if eligible for retired pay at a reduced age, provided they have maintained their current address with AHRC-PDR-RCR. Soldiers in the Retired Reserve are required to complete the forms and return them to AHRC-PDR-RCR with supporting documentation listed in c above, at least six months prior to their 60th birthdays, or six months prior to their retirement dates if eligible for the reduced eligibility age. Retirees who do not receive a

retirement packet from AHRC-PDR-RCR within the time line indicated above should contact AHRC-PDR-RCR by telephone (1-800-318-5298) or in writing to the address in paragraph 3-7. See *c* above for packet composition.

(2) Retirees may contact the States in which they last served to request assistance with their applications or to request missing documents.

h. Former Soldiers discharged from the ARNG and separated to civilian life. Former Soldiers eligible for retired pay for non-regular service who were separated from the ARNG and as a Reserve of the Army, and who had no subsequent service in another reserve component, will not receive a retirement application from AHRC-PDR-RCR because they have no military status. These individuals may contact The Adjutant General’s Office of the State (MPMO/G-1) from which they were last discharged to request assistance with their retirement applications, or request supporting documents, as stated in *c* above. These former Soldiers should submit their completed applications to AHRC-PDR-RCR at least six months before they are eligible for retired pay to ensure timely receipt of retired pay. However, if they served in another reserve component after leaving the ARNG, they must apply to that reserve component to apply for retired pay for non-regular service.

i. Soldiers who were issued an NOE and are eligible for retired pay, but are missing documentation for any retirement points earned during their military careers, should apply for retired pay based on the points currently documented. Once they obtain documentation to verify additional retirement points, they can submit the documents to AHRC-PDR-RCR for recalculation of their retired pay and payment of back pay. Do not hold or delay the application while awaiting correction of retirement points. The applicant’s total creditable retirement points will be corrected as part of the application or after the date the Soldier starts receiving retired pay. Should the Soldier die after age 60 and before applying for retired pay, their spouse or designated annuitant will not be entitled to SBP benefits. See paragraph 3-14 for the statute of limitations on back pay.

j. Mailing retirement applications. Personnel who mail retirement applications to AHRC-PDR-RCR will not receive notice of receipt of the applications. Those who desire a receipt must enclose with their applications, a self-addressed, stamped, return post card. Upon receipt of the application, AHRC-PDR-RCR personnel will date-stamp the post card and return it. Personnel should not submit completed applications by certified or registered mail because that type of mail is delivered to a different mail room at AHRC-PDR-RCR and that may delay receipt and processing in the correct office.

k. For a realistic estimate of retired pay, Soldiers and others may use the calculator tool at the link in table 3-5.

Table 3-5	
Link to Retired Pay Calculator	
Retired Pay Calculator	https://www.hrc.army.mil/site/reserve/soldiersservice/retirementcalc.aspx

3-13. Retirement from active reserve service performed after regular retirement

Soldiers who, after becoming entitled to regular retired or retainer pay, serve in an active status in the ARNG/ARNGUS, may apply to the Secretary of the Army for a waiver of their regular retired pay and for payment of retired pay for non-regular service on or after attaining the age specified in paragraph 3-1. These Soldiers are exempt from the minimum reserve component service requirements stated in paragraph 3-3. They also are exempt from the limitation in 10 USC 12731(a)(4) (subparagraphs 3-3*a* and *b*) that they not be entitled to retired pay from an armed force or retainer pay as a member of the Fleet Reserve or the Fleet Marine Corps Reserve.

3-14. Statute of limitations for back pay

There is a six-year statute of limitations for back pay in 31 USC 3702(b). If a Soldier files a retired pay application more than six years after the date of eligibility for retired pay, there is a day-for-day loss of eligibility for retired pay for each day of delay in applying. If granted an exception to extend beyond age 60, the six-year statute of limitations on back payment of retired pay will still apply.

**Appendix A
References**

**Section I
Required Publications**

AR 11-2

Managers' Internal Control Program (cited in para 1-4b(7))

AR 135-180

Qualifying Service for Retired Pay Non-regular Service (cited in title page and para 2-2c)

AR 340-21

The Army Privacy Program (cited in para 1-5)

AR 600-8-7

Retirement Services Program (cited in para 3-6d and table 3-2)

NGR 614-1

Inactive Army National Guard (cited in para 2-1b(8) and 2-3e)

NGR 680-1

Personnel Assets Attendance and Accounting (cited in appendix C)

RPAM SUM

Retirement Points Accounting Management (RPAM) Software User Manual (SUM) (cited in para 2-9)

DOD 5400.11-R

DOD Privacy Program (cited in para 1-5)

DOD 7000.14-R, Volume 7B

DOD Financial Management Regulation (DODFMR), Military Pay Policy and Procedures - Retired Pay (cited in para 3-11c)

**Section II
Related Publications**

AR 11-7

Internal Review Program

AR 25-30

The Army Publishing Program

AR 25-50

Preparing and Managing Correspondence

AR 25-52

Authorized Abbreviations, Brevity Codes, and Acronyms

AR 25-400-2

The Army Records Information Management System (ARIMS)

AR 135-200

Active Duty for Missions, Projects and Training

AR 135-381

Incapacitation of Reserve Component Soldiers

AR 140-1

Mission, Organization, and Training

AR 140-185

Training and Retirement Point Credits and Unit Level Strength Accounting Records

AR 145-1

Senior Reserve Officers' Training Corps Program: Organization, Administration, and Training

AR 601-210

Active and Reserve Components Enlistment Program

NGR 310-10

Military Orders

NGR 350-1

Army National Guard Training

NGR 600-5

The Active Guard Reserve (AGR) Program Title 32 Full Time National Guard Duty (FTNGD)

NGR 600-100

Commissioned Officers - Federal Recognition and Related Personnel Actions

NGR 600-101

Warrant Officers - Federal Recognition and Related Personnel Actions

NGR 600-200

Enlisted Personnel Management

NG Pam 25-10

Standard Installation/Division Personnel System-Army National Guard (SIDPERS-ARNG) Data Element Dictionary

DOD 7000.14-R, Volume 7A

DOD Financial Management Regulation (DODFMR), Volume 7A - Military Pay Policy and Procedures - Active Duty and Reserve Pay

DODI 1200.15

Assignment to and Transfer between Reserve Categories, Discharge from Reserve Status, Transfer to the Retired Reserve, and Notification of Eligibility for Retired Pay

DODI 1215.06

Uniform Reserve, Training, and Retirement Categories

DODI 1215.07

Service Credit for Reserve Retirement

DODI 1332.42

Survivor Annuity Program Administration

DODI 1348.34

Presidential Recognition on Retirement from Military Service

10 USC Chapter 15

Insurrection

10 USC 513

Enlistments: Delayed Entry Program

10 USC 688

Retired Members: authority to order to active duty; duties

10 USC 971(c)

Service as a Cadet or Midshipman Defined

10 USC, Chapter 105

Armed Forces Health Professions Financial Assistance Programs

10 USC, Chapter 1223

Retired pay for non-regular service

10 USC 1406

Retired pay base for members who first became members before September 8, 1980: final base pay

10 USC 1407

Retired pay base for members who first became members after September 7, 1980: high 36 month average

10 USC 1448

Application of Plan

10 USC 2126

Members of the program: service credit

10 USC 12301

Reserve components generally

10 USC 12302

Ready Reserve

10 USC 12303

Ready Reserve: members not assigned to, or participating satisfactorily in, units

10 USC 12304

Selected Reserve and certain Individual Ready Reserve members; order to active duty other than during war or national emergency

10 USC 12305

Authority of President to suspend certain laws related to promotion, retirement, and separation

10 USC 12406

National Guard in Federal service: call

10 USC 12503

Ready Reserve: funeral honors duty

10 USC 12731

Age and service requirements

10 USC 12731b

Special rule for members with physical disabilities not incurred in line of duty

10 USC 12732

Entitlement to retired pay: computation of years of service

10 USC 12733

Computation of retired pay: computation of years of service

10 USC 12739

Computation of retired pay

10 USC 12741

Retirement from active reserve service performed after regular retirement

31 USC 3702(b)

Authority to settle claims

32 USC 115

Funeral honors duty performed as a Federal function

32 USC 313

Appointment and enlistments: age limitations

32 USC 502(f)

Required drill and field exercises

Title 37, United States Code

Pay and Allowances of the Uniformed Services

Section III

Prescribed Forms

NGB Form 23

Retirement Credit Points

NGB Form 23A

Army National Guard Current Annual Statement

NGB Form 23A1

Army National Guard Retirement Points Statement Supplemental Detailed Report

NGB Form 23B

Army National Guard Retirement Points History Statement

NGB Form 23C

Army National Guard Retirement Points Statement Application for Retired Pay

NGB Form 23D

Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years)

NGB Form 23E

Notification of Eligibility for Retired Pay for Non-Regular Service (15 Years)

NGB Form 23F

Example, Memorandum for Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election

Section IV

Referenced Forms

AHRC Form 249-2E

Chronological Statement of Retirement Points

DA Form 11-2

Internal Control Evaluation Certification

DA Form 1379

Record of Reserve Duty Training

DA Form 1380

Record of Individual Performance of Reserve Duty Training

DD Form 4

Enlistment/Reenlistment Document Armed Forces of the United States

DD Form 108

Application for Retired Pay Benefits

DD Form 214

Certificate of Release or Discharge from Active Duty

DD Form 215

Correction to DD Form 214, Certificate of Release or Discharge from Active Duty

DD Form 220

Active Duty Report

DD Form 1883

Survivor Benefit Plan Election Certificate

DD Form 2656

Data for Payment of Retired Personnel

DD Form 2656-1

Survivor Benefit Plan (SBP) Election Statement for Former Spouse Coverage

DD Form 2656-3

Survivor Benefit Plan (SBP) and Reserve Component Survivor Benefit Plan (RCSBP) Open Enrollment Election.
(NOTE: This form was cancelled on 3 August 2005 and is not available in electronic format. If hard copy is needed, contact your Forms Management Officer. It was replaced by DD Form 2656-9.)

DD Form 2656-5

Reserve Component Survivor Benefit Plan (RCSBP) Election Certificate

DD Form 2656-6

Survivor Benefit Plan Election Change Certificate

DD Form 2656-7

Verification for Survivor Annuity

DD Form 2656-8

Survivor Benefit Plan (SBP) - Automatic Coverage Fact Sheet

DD Form 2656-9

Survivor Benefit Plan (SBP) and Reserve Component Survivor Benefit Plan (RCSBP) Open Enrollment Election.
(NOTE: The Open Enrollment Period has closed and no further elections are available. This form was cancelled on 26 September 2007 and is not available in electronic format. If hard copy is needed, contact your Forms Management Officer.)

DD Form 2656-10

Survivor Benefit Plan (SBP)/Reserve Component (RC) SBP Request for Deemed Election

NGB Form 22

Report of Separation and Record of Service

NGB Form 22A

Correction to NGB Form 22

NGB Form 35

Certificate of Service (Armed Forces)

SF 180

Standard Form 180 Request Pertaining to Military Records

SF 1199a

Direct Deposit Sign - Up

Appendix B
Internal Control Evaluation Checklist

B-1. Function

The functions covered by this checklist include issuing 20 and 15 year NOEs, determining eligibility for retired pay for non-regular service, providing RCSBP counseling, recording RCSBP election, processing retirement applications, and maintaining the Automated Retirement Points Accounting Management (RPAM).

B-2. Purpose

The purpose of this checklist is to assist the assessable unit managers enable commanders or designated representatives to help their Soldiers verify their retirement points, counsel Soldiers on RCSBP election upon receipt of their 15 or 20 Year NOEs, and assist with completion of retirement packet to receive retired pay, when eligible.

B-3. Internal control procedures

The State Assessable Unit Manager (AUM) and Internal Control Administrator (ICA) will ensure that internal control evaluations are conducted using this checklist. Internal controls include the rules, procedures, techniques and devices employed by commanders to ensure that what should occur in their units on a daily basis does occur on a continuing basis. Unit commanders will use the checklist to evaluate their units at least annually and provide a copy of the DA Form 11-2 (Internal Control Evaluation Certification) to the ICA. The State MPMO/G-1 or ICA will task the RPAM administrator or designated retirement personnel to provide assistance to commanders who submit negative responses.

B-4. Test questions

The checklist is provided below. The State Assessable Unit Managers or Internal Control Administrator may alter the checklist by adding additional steps to help commanders effectively manage their programs.

B-5. Comments

Make this a better tool for evaluating internal control. Submit comments to: Chief, National Guard Bureau, ATTN: ARNG-HRP, 111 South George Mason Drive, Arlington, VA 22204-1382.

Internal Control Evaluation Checklist

Test questions (Reference paragraph B-4 of this appendix)		
Negative answers indicate an internal control deficiency	YES	NO
1. Does the State perform daily and periodic back-up of the RPAM data?		
2. Are Soldiers provided an annual RPAM statement to review for accuracy?		
3. Are Commanders helping Soldiers rectify errors in their RPAM statements and forward to RPAM administrator documents to update their records?		
4. Are 20 year NOEs issued by the RPAM administrator within one year after Soldiers' eligibility and forwarded to their unit commanders?		
5. Are 15 Year NOEs issued by the RPAM administrator for Soldiers discharged with more than 15 years, but less than 20 years of creditable service for medical issues?		
6. Have commanders, or designated unit RCSBP counselors, counseled Soldiers and spouses, if applicable, and helped Soldiers complete DD Forms 2656-5 within 90 days after their receipt, and forwarded completed forms to The Adjutant General (MPMO/G-1) for processing?		
7. Does the Commander or designed unit representative provide Soldiers assistance and forward applications to The Adjutant General (MPMO/G-1) for processing when an ARNG Soldier is eligible to apply for retired pay?		
8. Have Soldiers been counseled on retired pay, survivor benefits, TRICARE, and other entitlements or benefits related to retirement?		
9. Does a State MPMO/G-1 representative help former ARNG Soldiers currently assigned to the Retired Reserve when they receive their retirement packets and request help from their former unit or other units in the State?		
10. Are retirees directed to turn-in their current ID cards upon discharge from the ARNG and transfer to the Army Reserve, and receive Retiree ID cards?		
11. Are retirees at retirement age provided assistance with obtaining their Retired ID Cards?		
12. Does the ID Card Manager withdraw and destroy current ID Cards when Soldiers who are eligible for retired pay for non-regular service request discharge without transfer to the Retired Reserve?		
13. Does a State MPMO/G-1 representative or personnel of the former unit help beneficiaries obtain SBP entitlements upon the death of a retiree?		
14. Does a State MPMO/G-1 representative or personnel of the former unit help the retiree to send a death certificate for a deceased spouse or beneficiary to DFAS to stop SBP deductions from retired pay?		

Appendix C
Award of Retirement Points

Table C-1			
Rules for Award of Retirement Points			
Rule	If a Soldier	and	then award
1	Performed active service (active duty or full-time National Guard duty) including annual training, whether paid or non-paid	it was authorized in orders	1 active service point for each day of training. (Notes 1, 2, 3 and 13)
2	Attended inactive duty training (paid or non-paid)	was in an active status, was either assigned, or attached for pay, and performed in a satisfactory manner	1 IDT point for each assembly of at least 4 hours, but not more than two points each calendar day. (Notes 1, 2, 3, 4 and 13)
3	Prepared or presented instruction in non-paid status (Note 5)	<i>a.</i> Instruction was military and presented to Armed Forces units, State OCS, ROTC, State law and order organizations, first responders, military department seminars, or designated civilian groups <i>b.</i> Preparation time, satisfactory presentation, or both were verified by the unit commander	1 IDT point, if preparation or presentation of instruction, or both, was of at least 4 hours, and was not performed during the Soldier's regularly scheduled unit training assembly or other Inactive Duty period or active service. (Note 6 and 13)
4	Performed command, staff and administrative duties, such as supervisor or training of subordinate unit, inspections, planning of exercises, staff meetings and liaison visits (Note 5)	it was authorized in orders or other document	1 IDT point for at least 2 hours of duty. These periods will not be scheduled or performed on a day on which any other type of training or duty is performed whether paid or unpaid. Note: Commanders are not entitled to points for administrative duties unless performing Readiness Management Periods, nor are ARNG technicians entitled to points for duty performed in civilian status. (Note 13)
5	Completed military approved correspondence courses	was enrolled for correspondence courses recognized by the Armed Forces	1 IDT point for each 3 course credit hours satisfactorily completed, or the retirement points awarded on the course completion document. Note: Do not award retirement point credit for fewer than 3 credit hours. (Note 7 and 13)
6	Attended professional or trade conventions, Armed Forces seminars, symposia, or professional meetings, or training conferences (Notes 5 and 8)	attendance was previously approved for performance in a non-paid status, and determined to be of military value, endorsed, sponsored, supervised, or conducted by one or more of the military departments	1 IDT point maximum each day for a meeting of at least 4 hours. These periods will not be scheduled or performed on a day on which any other type of training or duty is performed

		including Continuing Medical Education/Continuing Health Education (CME/CHE) approved by the State Surgeon	whether paid or unpaid. (Note 13)
7	Performed military medical duties	duty was approved at the Soldier's own request for completion in a non-paid status	1 IDT point for at least 2 hours of duty with a maximum of 2 points based on at least 8 hours of duty each day. (Note 13)
8	Performed legal duties as an ARNG JAGC officer (Note 5)	duty was approved at the Soldier's own request for completion in a non-paid status	1 IDT point for at least 2 hours of duty with a maximum of 2 points based on at least 8 hours duty each day.
9	Performed pastoral duties as an ARNG chaplain	duty was approved at the Soldier's own request for completion in a non-paid status	1 IDT point for at least 2 hours of duty with a maximum of 2 points based on at least 8 hours of duty each day. (Note 13)
10	Performed as a member of the Military Auxiliary Radio System (MARS) (Note 5)	Soldier was assigned to the Signal Corps branch or pursuing individual training that will qualify Soldier for transfer to the Signal Corps. Only periods of operation in the official net are authorized points. Aggregated periods may be used to meet requirements	1 IDT point for at least 2 hours of duty with a maximum of 2 points based on at least 8 hours of duty each day. (Note 13)
11	Performed other services and duties as a member of board convened by the designated Army Commander (Note 5)	duty was coordinated between convening authority and State AG	1 IDT point for at least 2 hours of duty with a maximum of 2 points based on at least 8 hours duty day. (Note 13)
12	Was responsible for the enlistment or reenlistment of one or more new Soldiers	the officer certifying the enlistment or reenlistment signed a certificate that included the name, and unit or component of the recruited Soldier, plus the name and unit of the Soldier who was responsible for the enlistment or reenlistment.	1 IDT point for each new Soldier enlisted, or prior service Soldier enlisted or reenlisted after a break in service. However, do not award these points to Soldiers who referred the enlistee or reenlistee as a result of performing recruiting support duties while in a paid status. Soldiers will not be permitted to substitute recruiting activities for attendance at any type of training period. (Note 13)
13	Performed Inactive Duty Funeral Honors (IDFH)	was in an active status in the ARNG/ARNGUS but not on active service or performing any type of training status or duty whether paid or unpaid	1 Inactive Duty Funeral Honors (IDFH) point for each day on which a Soldier performs: (a) IDFH (Reserve Compensation) minimum 2 hours, or (b) IDFH (FHD Allowance) minimum 2 hours, or (c) IDFH w/o pay and allowances, minimum 2 hours. (Note 9 and 13).

14	Performed other training projects authorized by appropriate authority	had prior approval by the major commander and/or the State AG	1 IDT point for at least 2 hours worked on the project not to exceed 1 point each day. Points may not be awarded for any day for which points are awarded under any other provision. (Note 13)
15	Successfully completed Electronic-Based Distributed Learning course work directed by the commander on or after a date TBD	the courses were available on a list approved by HQDA for completion for reserve compensation, the course work was based on prior direction; approved for funding by a commander prior to performance; and the work was performed outside of any other form of training or duty	1 IDT point for each 4 hours of ATPDL. (Notes 10, 11 and 13)
16	Successfully completed Electronic-Based Distributed Learning course work on or after 28 Dec 01 authorized by the commander on or after a date TBD	the course was approved based upon the Soldier's own request for completion without pay and allowances	1 IDT point for each 4 hours of ATPDL. (Notes 5, 10, 12 and 13)
17	Remains a member of the ARNG	serves in an active status	Membership points at the rate of 15 points per year of active status. For less than a full year in an active status, award prorated points per table D-1 of this regulation. (Note 13)

Note 1:

- a. Retirement points will not be awarded for periods of hospitalization beyond the expiration of IDT, IDFH, AD or FTNGD of any type shown on orders.
- b. Soldiers authorized incapacitation pay will not be permitted to attend inactive duty training assemblies, other duties or training (Tier 1 cases as stated in AR 135-381, paragraph 2-12).
- c. Enter remarks in either the DA Form 1379 (Record of Reserve Training) in the IDT Module of the Automated Funds Control Orders System (AFCOS) or in MyUnitPay to document all non-paid Inactive Duty retirement points earned except for those earned through correspondence course completion, membership, and former participation in a course of study in AFHPSP/FAP.
- d. Accrued leave for which a cash settlement is paid at the end of these periods is not an extension of active service and is not creditable as a basis for retirement points.
- e. Active duty and FTNGD do not include attendance at service schools on invitational orders, or in a technician status.
- f. State Active Duty is employment in a State status and is not creditable for any form of retirement points for service as a Reserve of the Army.

Note 2: DA Form 1379 and certificates provided to, and those prepared by, the commander will be used as the primary source documents for accounting of all non-paid retirement points earned. Remarks and codes are prescribed in NGR 680-1.

Note 3: Soldiers assigned to the Inactive National Guard are not eligible for pay or retirement points. They must be transferred to an active status in their unit and ordered to one UTA for Annual Muster. Only one UTA and one IDT retirement point is authorized if they will not remain in an active status. In this case, if not separated from the ARNG, they will be transferred to the ING the next day.

Note 4: No more than one Readiness Management Period (RMP) may be performed in any calendar day, nor can a RMP be performed in conjunction with any other type of training or duty on a single day.

Note 5: Performance must not be in any paid status and retirement points not awarded under any other provision.

Note 6: Retirement point credit is not authorized for instruction prepared or presented during UTAs or other types of duty or training. Credit will be allowed only once for preparation and instruction. Soldiers who have previously presented that period of instruction during his current retirement year will not receive any additional retirement points for the preparation of that instruction.

Note 7: Remainders of fewer than 3 hours of correspondences courses authorized for completion may be aggregated with other correspondences courses to equal 3 hours to qualify for retirement points.

Note 8: Award IDT points for Continuing Medical Education/Continuing Health Education (CME/CHE) correspondence courses as authorized by AR 351-3, recorded in the Army Training Requirements and Resources System (ATRRS), and based on professional information recorded in the Centralized Credentials Quality Assurance System (CCQAS).

Note 9: Funeral Honors Duty points are earned in an Inactive Duty Funeral Honors status. They do not affect, nor are they subject to, the annual maximum of 60, 75, 90, or 130 IDT points per anniversary year.

Note 10: EBDL work completed during any other form of training or duty is already compensated (or performed without pay or without pay and allowances) and IDT retirement points awarded for that duty.

Note 11: Remainders of fewer than 4 hours of EBDL courses authorized for reserve compensation may be aggregated with other EBDL courses approved for funding to equal 4 hours to qualify for reserve compensation and retirement points.

Note 12: Remainders of fewer than 4 hours of EBDL courses authorized for completion without pay and allowances may be aggregated with other EBDL courses to equal 4 hours to qualify for retirement points, but not for reserve compensation. Remainder of fewer than 4 hours of EBDL courses authorized for reserve compensation may be aggregated with remainders authorized for completion without pay and allowances at the end of an AY to ensure the Soldier receives maximum retirement credit for courses completed.

Note 13: The exception, in paragraph 2-3d of this regulation, allowing the award of membership points, and points for completion of correspondence courses and Additional Training Periods for Distributed Learning (ATPDL) to be awarded and recorded in bulk without regard to the two points per day limit and applies to all the rules in this table.

Appendix D
Pro-rating Retirement Points

Table D-1					
Pro-Rating Membership Points					
Use the number of days a Soldier serves in an active status in an anniversary year to determine the number of membership points to be credited during that anniversary year.					
Number of days in active status		Membership points to be credited	Number of days in active status		Membership points to be credited
From	Through		From	Through	
1	12	0	183	206	8
13	36	1	207	231	9
37	60	2	232	255	10
61	85	3	256	279	11
86	109	4	280	304	12
110	133	5	305	328	13
134	158	6	329	352	14
159	182	7	353	366	15

Table D-2								
Minimum Retirement Points Required for a Creditable Anniversary Year								
Use the number of days a Soldier served in an active status during an anniversary year to determine the number of retirement points required to receive credit as a satisfactory anniversary year toward retired pay for non-regular service. Include in each anniversary year all retirement points earned and allowed for credit from all sources during that anniversary year. Note: For Soldiers to receive credit for a full anniversary year, they must serve 365 (or 366 days when a year includes 29 February).								
Number of days in an active status		Minimum points required	Number of days in an active status		Minimum points required	Number of days in an active status		Minimum points required
From	Through		From	Through		From	Through	
0	7	1	125	131	18	249	255	35
8	14	2	132	138	19	256	262	36
15	21	3	139	146	20	263	270	37
22	29	4	147	153	21	271	277	38
30	36	5	154	160	22	278	284	39
37	43	6	161	168	23	285	292	40
44	51	7	169	175	24	293	299	41
52	58	8	176	182	25	300	306	42
59	65	9	183	189	26	307	313	43
66	73	10	190	197	27	314	321	44
74	80	11	198	204	28	322	328	45
81	87	12	205	211	29	329	335	46
88	94	13	212	219	30	336	343	47
95	102	14	220	226	31	344	350	48
103	109	15	227	233	32	351	357	49
110	116	16	234	240	33	358	366	50 (See note)
117	124	17	241	248	34			

Appendix E

Example, Army National Guard Current Annual Statement (NGB Form 23A)

Army National Guard Current Annual Statement

SFC THOMAS, DONALD EDWIN, JR.
 000-00-0000
 209TH PERS SVC DET
 6632 CREELY DRIVE
 ANYWHERE, LA 70043-4106
 UIC W8BBB1

DATE PREPARED: 2008/07/30
 AYE: 10/15
 BASD:
 Notice Of Eligibility: Yes
 Highest Grade Held: E07
 OUTPUT REASON: REQUEST

This summary is a statement of your points earned towards retirement. You should review all entries and report any discrepancies to your unit clerk. Particular attention should be given to any period of service with a verification status (VS) of "B" because points are not credited until verified.

Begin Date (yyyymmdd)	End Date (yyyymmdd)	MMSI	IDT	MEM	ACCP Misc Pts	AD Pts	VS	TOTAL Career Points	TOTAL Pts For Ret Pay	CREDITABLE Svc For Ret Pay
1984/10/16	1985/09/17	F3	0		0	0	V	---	---	--/--/--
1985/09/18	1985/10/15	A4	0	14	0	28	V	42	42	00/00/28
1985/10/16	1986/10/15	A4	0	0	0	365	V	365	365	01/00/00
1986/10/16	1987/10/15	A4	0	0	0	365	V	365	365	01/00/00
1987/10/16	1988/10/15	A4	0	0	0	366	V	366	366	01/00/00
1988/10/16	1989/10/15	A4	0	0	0	365	V	365	365	01/00/00
1989/10/16	1990/10/15	A4	0	0	0	365	V	365	365	01/00/00
1990/10/16	1991/06/17	A4	0	--	0	245	V	---	---	--/--/--
1991/06/18	1991/10/15	F3	0	5	0	0	V	250	250	01/00/00
1991/10/16	1991/12/25	F3	0	--	0	0	V	---	---	--/--/--
1991/12/26	1992/10/15	B1	33	15	0	15	V	63	63	01/00/00
1992/10/16	1993/10/15	B1	53	15	0	15	V	83	75	01/00/00
1993/10/16	1994/10/15	B1	34	15	0	0	V	49	49	00/00/00
1994/10/16	1995/10/15	B1	40	15	0	15	V	70	70	01/00/00
1995/10/16	1996/10/15	B1	47	15	0	15	V	77	77	01/00/00
1996/10/16	1997/10/15	B1	48	15	0	15	V	78	78	01/00/00
1997/10/16	1998/10/15	B1	43	15	0	15	V	73	73	01/00/00
1998/10/16	1999/10/15	B1	35	15	0	17	V	67	67	01/00/00
1999/10/16	2000/10/15	B1	38	15	90	15	V	165	90	01/00/00
2000/10/16	2001/10/15	B1	55	15	60	15	V	145	105	01/00/00
2001/10/16	2002/07/24	B1	40	--	42	4	V	---	---	--/--/--
2002/07/25	2002/10/15	B2	0	15	0	83	V	184	177	01/00/00
2002/10/16	2003/03/12	B2	0	--	1	148	V	---	---	--/--/--
2003/03/13	2003/10/15	B1	16	15	0	35	V	215	215	01/00/00
2003/10/16	2004/10/15	B1	42	15	0	21	V	78	78	01/00/00
2004/10/16	2005/01/21	B1	12	--	0	5	V	---	---	--/--/--
2005/01/22	2005/10/15	B2	0	15	0	267	V	299	299	01/00/00
2005/10/16	2006/07/09	B2	0	--	0	267	V	---	---	--/--/--
2006/07/10	2006/10/15	B1	4	15	0	0	V	286	286	01/00/00
2006/10/16	2007/10/15	B1	54	15	0	8	V	77	77	01/00/00
2007/10/16	--	B1	38	--	0	0	V	---	---	--/--/--
Grand Totals						3074		4127	3997	21/00/28

SFC THOMAS, DONALD EDWIN, JR.
 000-00-0000
 209TH PERS SVC DET
 6632 CREELY DRIVE
 ANYWHERE, LA 70043-4106
 UIC W8BBB1

DATE PREPARED: 2008/07/30
 AYE: 10/15
 BASD:
 Notice Of Eligibility: Yes
 Highest Grade Held: E07
 OUTPUT REASON: REQUEST

MILITARY MEMBERSHIP STATUS IDENTIFIERS

- F3 United States Navy Reserve
- A4 United States Navy Regular Service
- B1 Army National Guard Unit Member
- B2 Army National Guard Mobilized Service

NON-CREDITABLE PERIODS OF SERVICE

From Date To Date Reason

As of this date, you have accumulated 3997 points and 21 years 00 months 28 days creditable service toward eligibility for retired pay. The following chart displays the different retirement options available to you. These values are based upon satisfactory service at your highest pay grade held.

If you retire	Based on	Your monthly retired pay at age 60 would be approximately
At 20 years of creditable service	Your highest pay grade held to date The current pay scale Continued earning a minimum of 78 points per year Until you reach 20 years of creditable service.	\$900.24
At Age 60	Your highest pay grade held to date 3 percent cost of living increase per year Continuing active status until age 60 Continued earning a minimum of 78 points per year until you reach age 60.	\$2163.88

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 1 SOLDIER
 1 iPERMS
 1 STATE USE

NGB FORM 23A
 19 August 2011

Appendix F
Example, Army National Guard Retirement Points Statement Supplemental Detailed Report
(NGB Form 23A1)

National Guard Retirement Points Statement Supplemental Detailed Report

SFC THOMAS, DONALD EDWIN, JR.
 000-00-0000
 209TH PERS SVC DET
 6632 CREELY DRIVE
 ANYWHERE, LA 70043-4106
 UIC W8BBB1

DATE PREPARED: 2008/07/30
 AYE: 10/15
 BASD:
 Notice Of Eligibility: Yes
 Highest Grade Held: E07
 OUTPUT REASON: REQUEST

This is a detailed report of retirement points earned during the period indicated. You should review this report for accuracy. Any discrepancies should be reported to your unit.

Inactive Duty Training

Active Duty/Active Duty Training/Active Duty For
Operational Support

Date (yyyy/mm/dd)	Assemblies		Type	Begin Date (yyyy/mm/dd)	End Date (yyyy/mm/dd)	Number Of Type	
	AM	PM				Points	
2006/10/20		1	11	2007/08/11	2007/08/18	8	25
2006/10/21	1	1	11				
2006/10/22	1	1	11				
2006/11/04	1	1	11				
2006/11/05	1	1	11				
2007/01/05	1	1	11				
2007/01/08		1	11				
2007/01/20	1	1	11				
2007/01/21	1	1	11				
2007/02/10	1	1	11				
2007/02/11	1	1	11				
2007/02/12	1		71				
2007/03/23		1	11				
2007/03/24	1	1	11				
2007/03/25	1	1	11				
2007/04/13		1	11				
2007/04/14	1	1	11				
2007/04/15	1	1	11				
2007/05/18		1	11				
2007/05/19	1	1	11				
2007/05/20	1	1	11				
2007/06/08		1	11				
2007/06/09	1	1	11				
2007/06/10	1	1	11				
2007/07/13		1	11				
2007/07/14	1	1	11				
2007/07/15	1	1	11				
2007/08/10		1	11				
2007/09/09	1	1	11				
2007/10/05		1	11				
2007/10/06	1	1	11				
2007/10/07	1	1	11				

SFC THOMAS, DONALD EDWIN, JR.
000-00-0000
209TH PERS SVC DET
6632 CREELY DRIVE
ANYWHERE, LA 70043-4106
UIC W8BBB1

DATE PREPARED: 2008/07/30
AYE: 10/15
BASD:
Notice Of Eligibility: Yes
Highest Grade Held: E07
OUTPUT REASON: REQUEST

Army Correspondence Course Program

Completion Date	Hours	Course Number	Sub-Course Number	Sub-Course Edition
-----------------	-------	---------------	-------------------	--------------------

IDT Type Duty Code Definitions

- 11- Unit Training Assembly (UTA)
- 71- Readiness Management Period (RMP)

ADT Type Duty Code Definitions

- 25 - Active Duty Points (Annual Tour)

Appendix G

Example, Army National Guard Retirement Points History Statement (NGB Form 23B)

Army National Guard Retirement Points History Statement

SFC THOMAS, DONALD EDWIN, JR.
 000-00-0000
 209TH PERS SVC DET
 6632 CREELY DRIVE
 ANYWHERE, LA 70043-4106
 UIC W8BBB1

DATE PREPARED: 2008/07/30
 AYE: 10/15
 BASD:
 Notice Of Eligibility: Yes
 Highest Grade Held: E07
 OUTPUT REASON: REQUEST

THIS SUMMARY IS A STATEMENT OF YOUR POINTS EARNED TOWARDS RETIREMENT.
 YOU SHOULD REVIEW ALL ENTRIES AND REPORT ANY DISCREPANCIES TO YOUR UNIT CLERK. PARTICULAR
 ATTENTION SHOULD BE GIVEN TO ANY PERIOD OF SERVICE WITH A VERIFICATION STATUS (VS) OF "B"
 BECAUSE POINTS ARE NOT CREDITED UNTIL VERIFIED.

Begin Date (yyyymmdd)	End Date (yyyymmdd)	MMSI	IDT	MEM	ACCP Misc Pts	AD Pts	VS	TOTAL Career Points	TOTAL Pts For Ret Pay	CREDITABLE Svc For Ret Pay
1984/10/16	1985/09/17	F3	0		0	0	V	---	---	--/--/--
1985/09/18	1985/10/15	A4	0	14	0	28	V	42	42	00/00/28
1985/10/16	1986/10/15	A4	0	0	0	365	V	365	365	01/00/00
1986/10/16	1987/10/15	A4	0	0	0	365	V	365	365	01/00/00
1987/10/16	1988/10/15	A4	0	0	0	366	V	366	366	01/00/00
1988/10/16	1989/10/15	A4	0	0	0	365	V	365	365	01/00/00
1989/10/16	1990/10/15	A4	0	0	0	365	V	365	365	01/00/00
1990/10/16	1991/06/17	A4	0	--	0	245	V	---	---	--/--/--
1991/06/18	1991/10/15	F3	0	5	0	0	V	250	250	01/00/00
1991/10/16	1991/12/25	F3	0	--	0	0	V	---	---	--/--/--
1991/12/26	1992/10/15	B1	33	15	0	15	V	63	63	01/00/00
1992/10/16	1993/10/15	B1	53	15	0	15	V	83	75	01/00/00
1993/10/16	1994/10/15	B1	34	15	0	0	V	49	49	00/00/00
1994/10/16	1995/10/15	B1	40	15	0	15	V	70	70	01/00/00
1995/10/16	1996/10/15	B1	47	15	0	15	V	77	77	01/00/00
1996/10/16	1997/10/15	B1	48	15	0	15	V	78	78	01/00/00
1997/10/16	1998/10/15	B1	43	15	0	15	V	73	73	01/00/00
1998/10/16	1999/10/15	B1	35	15	0	17	V	67	67	01/00/00
1999/10/16	2000/10/15	B1	38	15	90	15	V	165	90	01/00/00
2000/10/16	2001/10/15	B1	55	15	60	15	V	145	105	01/00/00
2001/10/16	2002/07/24	B1	40	--	42	4	V	---	---	--/--/--
2002/07/25	2002/10/15	B2	0	15	0	83	V	184	177	01/00/00
2002/10/16	2003/03/12	B2	0	--	1	148	V	---	---	--/--/--
2003/03/13	2003/10/15	B1	16	15	0	35	V	215	215	01/00/00
2003/10/16	2004/10/15	B1	42	15	0	21	V	78	78	01/00/00
2004/10/16	2005/01/21	B1	12	--	0	5	V	---	---	--/--/--
2005/01/22	2005/10/15	B2	0	15	0	267	V	299	299	01/00/00
2005/10/16	2006/07/09	B2	0	--	0	267	V	---	---	--/--/--
2006/07/10	2006/10/15	B1	4	15	0	0	V	286	286	01/00/00
2006/10/16	2007/10/15	B1	54	15	0	8	V	77	77	01/00/00
2007/10/16	--	B1	38	--	0	0	V	---	---	--/--/--
Grand Totals						3074		4127	3997	21/00/28

19 August 2011

*NGR 680-2

SFC THOMAS, DONALD EDWIN, JR.
000-00-0000
209TH PERS SVC DET
6632 CREELY DRIVE
ANYWHERE, LA 70043-4106
UIC W8BBB1

DATE PREPARED: 2008/07/30
AYE: 10/15
BASD:
Notice Of Eligibility: Yes
Highest Grade Held: E07
OUTPUT REASON: REQUEST

MILITARY MEMBERSHIP STATUS IDENTIFIERS

F3 - United States Navy Reserve
A4 - United States Navy Regular Service
B1 - Army National Guard Unit Member
B2 - Army National Guard Mobilized Service

NON-CREDITABLE PERIODS OF SERVICE

From Date	To Date	Reason
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1 REQUESTOR
1 STATE USE

NGB FORM 23B
19 August 2011

Appendix H

Example, Army National Guard Retirement Points Statement Application for Retired Pay (NGB Form 23C)

Army National Guard Retirement Points Statement Application for Retired Pay

SFC THOMAS, DONALD EDWIN, JR.
 000-00-0000
 209TH PERS SVC DET
 6632 CREELY DRIVE
 ANYWHERE, LA 70043-4106
 UIC W8BBB1

DATE PREPARED: 2008/07/30
 AYE: 10/15
 BASD:
 Notice Of Eligibility: Yes
 Highest Grade Held: E07
 OUTPUT REASON: REQUEST

This summary is a statement of your points earned towards retirement. You should review all entries and report any discrepancies to your unit clerk. Particular attention should be given to any period of service with a verification status (VS) of "B" because points are not credited until verified.

Begin Date (yyyymmdd)	End Date (yyyymmdd)	MMSI	IDT	MEM	ACCP Misc Pts	AD Pts	VS	TOTAL Career Points	TOTAL Pts For Ret Pay	CREDITABLE Svc For Ret Pay
1984/10/16	1985/09/17	F3	0	--	0	0	V	---	---	--/--/--
1985/09/18	1985/10/15	A4	0	14	0	28	V	42	42	00/00/28
1985/10/16	1986/10/15	A4	0	0	0	365	V	365	365	01/00/00
1986/10/16	1987/10/15	A4	0	0	0	365	V	365	365	01/00/00
1987/10/16	1988/10/15	A4	0	0	0	366	V	366	366	01/00/00
1988/10/16	1989/10/15	A4	0	0	0	365	V	365	365	01/00/00
1989/10/16	1990/10/15	A4	0	0	0	365	V	365	365	01/00/00
1990/10/16	1991/06/17	A4	0	--	0	245	V	---	---	--/--/--
1991/06/18	1991/10/15	F3	0	5	0	0	V	250	250	01/00/00
1991/10/16	1991/12/25	F3	0	--	0	0	V	---	---	--/--/--
1991/12/26	1992/10/15	B1	33	15	0	15	V	63	63	01/00/00
1992/10/16	1993/10/15	B1	53	15	0	15	V	83	75	01/00/00
1993/10/16	1994/10/15	B1	34	15	0	0	V	49	49	00/00/00
1994/10/16	1995/10/15	B1	40	15	0	15	V	70	70	01/00/00
1995/10/16	1996/10/15	B1	47	15	0	15	V	77	77	01/00/00
1996/10/16	1997/10/15	B1	48	15	0	15	V	78	78	01/00/00
1997/10/16	1998/10/15	B1	43	15	0	15	V	73	73	01/00/00
1998/10/16	1999/10/15	B1	35	15	0	17	V	67	67	01/00/00
1999/10/16	2000/10/15	B1	38	15	90	15	V	165	90	01/00/00
2000/10/16	2001/10/15	B1	55	15	60	15	V	145	105	01/00/00
2001/10/16	2002/07/24	B1	40	--	42	4	V	---	---	--/--/--
2002/07/25	2002/10/15	B2	0	15	0	83	V	184	177	01/00/00
2002/10/16	2003/03/12	B2	0	--	1	148	V	---	---	--/--/--
2003/03/13	2003/10/15	B1	16	15	0	35	V	215	215	01/00/00
2003/10/16	2004/10/15	B1	42	15	0	21	V	78	78	01/00/00
2004/10/16	2005/01/21	B1	12	--	0	5	V	---	---	--/--/--
2005/01/22	2005/10/15	B2	0	15	0	267	V	299	299	01/00/00
2005/10/16	2006/07/09	B2	0	--	0	267	V	---	---	--/--/--
2006/07/10	2006/10/15	B1	4	15	0	0	V	286	286	01/00/00
2006/10/16	2007/10/15	B1	54	15	0	8	V	77	77	01/00/00
2007/10/16	--	B1	38	--	0	0	V	---	---	--/--/--
Grand Totals						3074		4127	3997	21/00/28

SFC THOMAS, DONALD EDWIN, JR.
000-00-0000
209TH PERS SVC BN
6632 CREELY DRIVE
ANYWHERE, LA 70043-4106
UIC W8BBB

DATE PREPARED: 2008/07/30
AYE: 10/15
BASD:
Notice Of Eligibility: Yes
Highest Grade Held: E07
OUTPUT REASON: REQUEST

MILITARY MEMBERSHIP STATUS IDENTIFIERS

- F3 - United States Navy Reserve
- A4 - United States Navy Regular Service
- B1 - Army National Guard Unit Member
- B2 - Army National Guard Mobilized Service

NON-CREDITABLE PERIODS OF SERVICE

From Date	To Date	Reason
-----------	---------	--------

CERTIFICATION

Service and retirement points listed hereon have been verified and/or obtained from an accepted interface.

WILLIAM L. COMEAUX
Colonel, GS. LAARNG
G-1

Appendix I

Example, Notification of Eligibility for Retired Pay for Non-Regular Service (20 years) (NGB Form 23D)

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS - LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70146-0330

LANG-G1-S

4 May 2011

MEMORANDUM THRU Commander, 209th Pers Svc Det, Jackson Barracks,
New Orleans, LA 70146-0330

FOR SFC THOMAS, Donald Edwin, Jr., xxx-xx-xxxx, 6632 Creely Drive,
ANYWHERE, LA 70043-4106

SUBJECT: Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years)

1. You have completed the required years of service and will be eligible for retired pay upon your application at age 60 unless you qualify for a reduced eligibility age in accordance with Title 10, U.S. Code, Section 12731(f). Your eligibility is based upon the enclosed NGB Form 23B, Army National Guard Retirement Points History Statement.

2. You are not entitled to retired pay under Title 10, U.S. Code, Section 12731 if you are now or later become entitled to retired pay from an armed force under any other provision of law or to retainer pay as a member of the Fleet Reserve or Fleet Marine Corps Reserve.

3. Your eligibility for retired pay may not be denied or revoked on the basis of any error, miscalculation, misinformation, or administrative determination of years of creditable service performed unless it resulted directly from fraud or misrepresentation on your part. However, the number of years of creditable service on which your retired pay is computed may be adjusted to correct any error, miscalculation, misinformation, or administrative determination. When such correction is made you will be eligible for retired pay according to the number of years of creditable service, as corrected, from the date retired pay is granted.

4. You are eligible to participate in the Reserve Component Survivor Benefit Plan (RCSBP). The RCSBP will provide an annuity based on your retired pay to a surviving spouse, spouse and dependent child or children, child or children only, or a person with an insurable interest in you.

a. Upon receipt of this Notification of Eligibility, if you are married, or have a dependent child you will automatically be enrolled in accordance with Title 10, U.S.C. Section 1448(a)(2)(B) in the RCSBP under option C (Immediate Annuity), Spouse and Child(ren), based on full retired pay unless you elect different or no coverage within 90 days after the date you receive this notification. If you are married on the date of your election, and you elect less than full and immediate coverage, your spouse's concurrence is required by law. That concurrence will be recorded in section IX of DD Form 2656-5 (Reserve Component Survivor Benefit Plan (RCSBP) Election Certificate), and the signature must be notarized.

b. You must complete and return the enclosed DD Form 2656-5 to the address in the letterhead. We will retain a copy of your completed election with a copy of this notification in your iPERMS and State records. Detailed information on the RCSBP program and its estimated cost is enclosed. You may contact us with questions on the RCSBP.

c. Single Soldiers are not required or permitted to make an election in the Reserve Component Survivor Benefit Plan (RCSBP) unless they meet one of the options in the written materials provided with their NOEs.

19 August 2011

*NGR 680-2

LANG-G1-S

SUBJECT: Notification of Eligibility for Retired Pay for Non-Regular Service (20 Years)

5. You may be eligible for Veterans' Group Life Insurance (VGLI) when you leave active status. The Office of Servicemembers' Group Life Insurance has information on SGLI and VGLI at <http://www.insurance.va.gov/sgliSITE/miscellaneous/contact.htm> or you may call them at 1-800-419-1473.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

2 Encls

1. NGB Form 23B
(RPAM History Statement)
2. DD Form 2656-5

WILLIAM L. COMEAUX
Colonel, GS, LAARNG
G-1

DISTRIBUTION:

- 1 iPERMS (less encl 2)
- 1 State use (less encls)

NGB FORM 23D
19 August 2011

Appendix J

Example, Notification of Eligibility for Retired Pay for Non Regular Service (15 years) (NGB Form 23E)

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS - LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117-0330

LANG-G1-S

4 May 2011

MEMORANDUM THRU Commander, 209th Pers Svc Det, Jackson Barracks,
New Orleans, LA 70146-0330

FOR SFC THOMAS, Donald Edwin, Jr., xxx-xx-xxxx, 6632 Creely Drive,
ANYWHERE, LA 70043-4106

SUBJECT: Notification of Eligibility for Retired Pay for Non-Regular Service (15 Years)

1. You have completed at least 15 years but fewer than 20 years of qualifying service and will be eligible for retired pay upon your application at age 60 unless you qualify for a reduced eligibility age in accordance with Title 10, U.S. Code, Section 12731(f). Your eligibility is based upon the following qualifications and the enclosed NGB Form 23B, Army National Guard Retirement Points History Statement.

a. You were in the Selected Reserve.

b. You completed at least 15, but less than 20, years of qualifying service on or after 1 October 1991.

c. You no longer met the qualifications for membership in the Selected Reserve solely because you are unfit due to a physical disability; and the disability was not the result of your intentional misconduct, willful neglect, or willful failure to comply with standards and qualifications for retention established by the Secretary of the Army; and it was not incurred during a period of unauthorized absence.

d. You were discharged from the Army National Guard and, unless you requested transfer to the Retired Reserve, you were also separated as a Reserve of the Army.

2. You are not entitled to earn additional retirement points toward non-regular retired pay unless specifically authorized by the Secretary of the Army. Retired pay for non-regular service will be based only on retirement points earned prior to separation from an active status.

3. Your eligibility for retired pay may not be denied or revoked on the basis of any error, miscalculation or administrative determination of years of creditable service performed unless it resulted directly from fraud or misrepresentation on your part. Notwithstanding the foregoing, the number of years of creditable service upon which your retired pay is computed may be adjusted to correct any error, miscalculation, or administrative determination, and when such a correction is made you will be eligible for retired pay in accordance with the number of years of creditable service, as corrected, from the date retired pay is granted.

4. You will not be entitled to retired pay under this law if you are now or later become entitled to retired pay from an armed force under any other provision of law or to retainer pay as a member of the Fleet Reserve or Fleet Marine Corps Reserve.

LANG-G1-S

SUBJECT: Notification of Eligibility for Retired Pay for Non-Regular Service (15 Years)

5. You are eligible to participate in the Reserve Component Survivor Benefit Plan (RCSBP). The RCSBP will provide an annuity based on your retired pay to a surviving spouse, spouse and dependent child or children, child or children only, or a person with an insurable interest in you.

a. Upon receipt of this Notification of Eligibility, if you are married, or have a dependent child you will automatically be enrolled in accordance with Title 10, U.S.C. Section 1448(a)(2)(B) in the RCSBP under option C (Immediate Annuity), Spouse and Child(ren), based on full retired pay unless you elect different or no coverage within 90 days after the date you receive this notification. If you are married on the date of your election, and you elect less than full and immediate coverage, your spouse's concurrence is required by law. That concurrence will be recorded in section IX of DD Form 2656-5 (Reserve Component Survivor Benefit Plan (RCSBP) Election Certificate), and the signature must be notarized.

b. You must complete and return the enclosed DD Form 2656-5 to the address in the letterhead. We will retain a copy of your completed election with a copy of this notification in your iPERMS and State records. Detailed information on the RCSBP program and its estimated cost is enclosed. You may contact us with questions on the RCSBP.

c. Single Soldiers are not required or permitted to make an election in the Reserve Component Survivor Benefit Plan (RCSBP) unless they meet one of the options in the written materials provided with their NOEs.

6. You may be eligible for Veterans' Group Life Insurance when you leave active status. You may obtain information on this program from the Office of Servicemembers' Group Life Information, at <http://www.insurance.va.gov/sqliSITE/miscellaneous/contact.htm> or you may call them at 1-800-419-1473.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

- 2 Encls
- 1. NGB Form 23B
(RPAM History Statement)
- 2. DD Form 2656-5

WILLIAM L. COMEAUX
Colonel, GS, LAARNG
G1

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- 1 State Use (less encls)

NGB Form 23E
19August 2011

Appendix K
Example, Memorandum for Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election
(NGB Form 23F)

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS – LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117-0330

LANG-G1-S

4 May 2011

MEMORANDUM THRU Commander, 209th Personnel Service Detachment, Jackson Barracks,
New Orleans, LA 70146-0330

FOR SGT Robert Jones, xxx-xx-1234, 209th Personnel Service Detachment, Jackson Barracks,
New Orleans, LA 70146-0330

SUBJECT: Reserve Component Survivor Benefit Plan (RCSBP) Automatic Election

1. This memorandum documents the fact that you have not completed a copy of DD Form 2656-5 with your election and signature within 90 days after receipt of your Notification of Eligibility for Retired Pay for Non-Regular Service, and returned it to this headquarters as instructed.
2. Effective with the date of this memorandum and based on the dependency code in SIDPERS, you were automatically enrolled in accordance with Title 10, U.S. Code Section 1448(a)(2)(B) in the RCSBP under Option C (Immediate Annuity), for spouse and/or child(ren) coverage based on full retired pay.
3. The automatic election of Option C, Immediate Annuity, as indicated above, will result in a deduction from your retired pay for the cost of this election.
4. A copy of this memorandum has been permanently filed in your iPERMS record.

WILLIAM L. COMEAUX
Colonel, GS. LAARNG
G-1

Distribution:
iPerms
Unit

NGB Form 23F
19 August 2011

Appendix L
Retirement Points Accounting Management (RPAM) and Reporting Codes

Table L-1**Military Membership Status Identifiers (MMSI)**

MMSI	MEANING
REGULAR COMPONENT MEMBERSHIP	
A0	Active Duty Lost Time (Note 1)
A1	United States Army Regular Service
A2	United States Air Force Regular Service
A3	United States Marine Corps Regular Service
A4	United States Navy Regular Service
A5	United States Coast Guard Regular Service
A6	Commissioned Corps United States Public Health Service
A7	Reserve Member on Active Duty (Include other components)
A8	Draftee in any component before 1 Jan 69 and entering a reserve component before that date
A9	Draftee in any component after 1 Jan 69, or before 1 Jan 69 and entering a reserve component after that date with no break in service
AX	Unverified Active Duty Service
ARMY NATIONAL GUARD MEMBERSHIP	
B1	Unit Member
B2	Mobilized Service
B3	Active Duty under Title 10 United States Code
B4	Full-Time National Guard Duty under Title 32 United States Code
B5	Inactive National Guard (Not eligible for retirement point credit)
B6	Reserve Officers' Training Corps/Simultaneous Membership Program (Note 2)
B7	Unit Member on Initial Active Duty Training
BX	Unverified Active National Guard Service
AIR NATIONAL GUARD MEMBERSHIP	
C1	Unit Member
C2	Mobilized Service
C3	Active Duty under Title 10 United States Code
C4	Full-Time National Guard Duty under Title 32 United States Code
ARMY RESERVE MEMBERSHIP: RETIREMENT POINTS CREDITABLE	
D1	Troop Program Unit Member
D2	Control Group (Annual Training)
D3	Control Group (Individual Mobilization Augmentee)
D4	Control Group (Reinforcement)
D5	Standby Reserve (Active)
D6	Control Group (AGR)
D7	USAR Delayed Training Program (DTP) (Note 4a)
D8	Reserve Officers' Training Corps (Simultaneous Membership Program) (Note 2)
ARMY RESERVE MEMBERSHIP: RETIREMENT POINTS NOT CREDITABLE	
E1	Control Group (Officer Active Duty Obligor) (Note 5)
E2	Standby Reserve (Inactive)
E3	Control Group (Ineligible)
E4	Retired Reserve (Include Permanent and Temporary Disability Retired List)
E5	Control Group (Delayed Entry) (Note 4b)
E6	Control Group (Reserve Officers' Training Corps) (Other than Simultaneous Membership Program)
E7	Control Group (Dual Component)
RESERVE MEMBERSHIP OTHER COMPONENTS: RETIREMENT POINTS CREDITABLE	
F1	United States Air Force Reserve

- F2 United States Marine Corps Reserve
- F3 United States Navy Reserve
- F4 United States Coast Guard Reserve

RESERVE MEMBERSHIP OTHER COMPONENTS: RETIREMENT POINTS NOT CREDITABLE

- G1 United States Air Force Reserve (Inactive) (Note 6)
- G2 United States Marine Corp Reserve (Inactive) (Note 6)
- G3 United States Navy Reserve (Inactive)
- G4 United States Coast Guard Reserve (Inactive)

OTHER MEMBERSHIP STATUS

- H1 Reserve Officers' Training Corps Creditable for Retirement Purposes (Note 7)
- H2 Service as a Cadet at a Service Academy (the United States Military, Naval, Air Force and Coast Guard Academies) (Note 3)
- H3 Non-Military, Civilian Break
- H4 Service as a Cadet at a Service Academy (No Officer Appointment)
- XX Unaccounted Status
- 88 ROTC/SMP (Note 8)
- 99 Service prior to 1 July 1949 (Note 9)

NOTES

Note 1: Use MMSI A0 also for members of reserve components charged with time lost while on active service.

Note 2: Enlisted Soldiers who are Simultaneous Members of the ROTC (ROTC/SMP) (MMSI B6 or D8) earn retirement point credits for participation in their ARNG or USAR units in their enlisted status.

Note 3: If an officer was commissioned through a Service academy, and later becomes an enlisted member, the service as a Service academy cadet is creditable for pay and retirement. If a former cadet serves as an enlisted member, the service as a Service academy cadet is creditable for pay and retirement.

Note 4:

- a. USAR Delayed Training Program (DTP) (MMSI D7): Soldiers assigned to Troop Program Units awaiting Initial Entry Training may attend training assemblies with their unit of assignment to earn retirement points.
- b. Control Group (Delayed Entry) (MMSI E5): Soldiers enlisted into the DEP for later entry into a regular Service.

Note 5: Used to establish anniversary year and award of membership points only.

Note 6: Use MMSIs G1 through G4 for ROTC service with a branch of service other than the Army. Also use MMSIs G1 through G4 for DEP service on or after 1 Jan 85. See 10 USC 513 and paragraph 6.3.2, DODI 1215.07.

Note 7: Applies to ROTC service before 13 Oct 64.

Note 8: ROTC/SMP was initially converted to MMSI 88 for RPAM purposes. A manual edit must be performed to correct the MMSI to B6 or D8, as appropriate.

Note 9. Service prior to 1 Jul 49 was converted to MMSI 99 for RPAM purposes.

Table L-2	
Anniversary Year Verification Status (VS) Codes	
VS Code	Meaning
B	Unverified period
V	Verified period

Table L-3	
IDT Type Duty Codes	
Code	Meaning
11	Unit Training Period (UTP)
21	Equivalent Training Period (ETP)
31	Additional Flying and Flight Training Period (AFTP)
41	Additional Unit Training Period (AUTP)
42	Jump Proficiency Additional Unit Training Period (AUTP)
51	Junior Leader Training for Civil Disturbance (JLTCD)
61	Nuclear Weapons Surety Readiness Proficiency Period
71	Readiness Management Period (RMP)
81	Additional Training Period (ATP)
82	Additional Simulation Training Period (ASTP)
91	Readiness Management Period (Management Support) (RMP)

Table L-4	
Inactive Duty Funeral Honors Type Duty Codes	
Code	Meaning
44	Inactive Duty Funeral Honors (IDFH)

Table L-5	
ADT Type Duty Codes	
Code	Meaning
21	Active Duty Other (tour 30 days or more)
22	Active Duty Other (tour less than 30 days travel)
23	Active Duty Points (special tour)
24	Active Duty Points (school tour man day)
25	Active Duty Points (annual tour)
27	Adjustment to Increase Active Duty tour
28	Active Duty (EAD tour)
29	Active Duty (Non-Paid)

The term active duty used in this table means active service -- both active duty under Title 10, United States Code and full time National Guard duty (FTNGD) under Title 32, United States Code.

Appendix M
Example, Individual Inactive Duty Performance Certificate

COMMANDER
 209TH PERSONNEL SERVICE DETACHMENT
 JACKSON BARRACKS
 NEW ORLEANS, LOUISIANA 70146-0330

The following named Soldier(s) performed training or duty in accordance with published training schedule, orders, or other competent written authority. Each period was not less than 4 hours for IDT or 2 hours for Inactive Duty Funeral Honors on the date(s) indicated below. Note: Only one type of training or duty will be recorded on a performance certificate.			
Name and rank	Last 5 of SSN	Date and hours performed	Scheduled assembly (if applicable)
Brown, Roger A., SGT	5-1234	20 Jan 11, 0800-1200	
Green, Brian C., SPC	4-5678	20 Jan 11, 0800-1200	
Joseph, John G., SGT	2-2345	20 Jan 11, 0800-1200	
Alton, Bruce F., SPC	1-3456	20 Jan 11, 0800-1200	
Smith, Jenifer B., SPC	9-6789	20 Jan 11, 0800-1200	

Check One	Inactive Duty Reporting Codes
	Code 11 Unit Training Period (UTP), Multiple Unit Training Period (MUTP), or Rescheduled Training Period Assembly (RSTP) for UTP/MUTP (Pay Status Only)
	Code 21 Equivalent Training Period (ETP) (Pay Status Only)
	Code 31 Additional Flying and Flight Training Period (AFTP)
	Code 41 Additional Unit Training Period (AUTP)
	Code 42 Jump Proficiency Additional Unit Training Period (AUTP)
X	Code 44 Inactive Duty Funeral Honors (IDFH)
	Code 51 Junior Leader/Civil Disturbance Leadership Training Period
	Code 61 Nuclear Weapons Surety Readiness Proficiency Period
	Code 71 Readiness Management Period (RMP) (Training Support)
	Code 91 Readiness Management Period (RMP) (Management Support)
	Other Professional or trade conventions, Armed Forces seminars, symposia, or professional meetings, or training conferences

Remarks: N/A			
	Paid	X	Non-paid
I certify that I have personal knowledge of, or I have personally verified that, the training or duty stated has been performed by Soldier(s) in proper uniform on the date and times indicated above.			
Signature:			Date:
Typed name, grade, and title of Commander, Commander's Designee, Senior Soldier present, or Funeral Honors Coordinator: JOHN A. BROWN, MSG, LAARNG, Funeral Honors Coordinator			

Appendix N Presidential Recognition Upon Retirement

Army National Guard of the United States (ARNGUS) Soldiers who retire are entitled to recognition of their service by the President of the United States as described in this appendix.

N-1. Reference

Department of Defense Instruction (DODI) 1348.34, Presidential Recognition on Retirement from Military Service

N-2. Eligibility

All military personnel who retire from the Armed Forces, including Soldiers of the Army National Guard of the United States as specified here, will be recognized as follows:

a. A Certificate of Appreciation for Service in the Armed Forces of the United States of America (DD Form 2542 (which is not printed on the certificate)) will be presented to each Soldier who retires:

- (1) From active status.
- (2) From the Inactive Army National Guard.
- (3) For length of service.
- (4) For non-regular service.
- (5) For those permanently retired due to disability.

b. The certificate will be presented upon transfer to the Retired Reserve or placement on a Retired List except for those transferred to the Temporary Disability Retired List (TDRL).

c. A Letter of Appreciation signed by the President will be presented to each Soldier who retires with at least 30 years of total service in an active status. This includes those with 30 years of active service (active duty and Full-Time National Guard Duty) or 30 years of service in an active status in the Selected Reserve creditable for retired pay for non-regular service or any combination these statuses.

d. Medal of Honor recipients and former Prisoners of War (POW) who qualify for or who have been awarded the POW Medal will upon retirement, be presented a Letter of Appreciation signed by the President.

N-3. Responsibilities

a. DD Forms 2542 will be pre-stocked and issued by:

- (1) U.S. Army Transition Centers for ARNG Soldiers processed through them.
- (2) State Adjutants General for ARNG Soldiers other than those processed by Transition Centers.

b. Requests for Presidential Letters of Appreciation will be prepared and processed as follows:

(1) For all ARNG Soldiers except for those processed through Transition Centers, the State Adjutants General (MILPO/G-1) will sign and forward memoranda, on their State letterheads, and send them by email ngbcombatawards@ng.army.mil

Notice: Follow the enclosed sample and do not change or embellish the format or information. This is the specific information asked for by the White House Military Office (WHMO) and prescribed by the White House Liaison Office, Office of the Chief of Staff, Army (OCSA) in order to process these requests. Do not enclose or attach anything. The WHMO is set to process these letters 60-90 days before the actual date of retirement. Applications received more than 6 months after the date of retirement will not be processed. If requesting the letter for award ceremonies in conjunction with Soldiers' retirements, ensure the requests are submitted in time (60 days before) to be processed, issued, mailed, and received at the awarding headquarters. Any deviation may cause the memorandum to be rejected and thus delay the recognition of these Soldiers.

(2) For ARNG Soldiers who retire from active service through transition centers, the local retirement approval authority will prepare and process the memorandum through Regular Army channels unless otherwise specified. State MPMO/G-1 personnel may coordinate these actions with the servicing transition centers for processing by and delivery to the State when the Soldiers' States are conducting retirement ceremonies and related activities for their personnel.

N-4. Procedures

Issue certificates and letters upon discharge from the ARNG and transfer to the Retired Reserve.

- a. DD Form 2542. Prepare and issue DD Form 2542 and DD Form 363A (Certificate of Retirement) as prescribed in AR 635-5, paragraph 2-11 and 2-12. Using upper case letters centered in the space provided enter:
- (1) For officers, the rank, name, and branch followed by the component, all spelled out. For example:

LIEUTENANT COLONEL LAWRENCE E. COWART, MILITARY POLICE
ARMY NATIONAL GUARD OF THE UNITED STATES

- (2) For enlisted Soldiers, the rank, name and component, all spelled-out. For example:

COMMAND SERGEANT MAJOR SHANNON THOMAS RYAN, III
ARMY NATIONAL GUARD OF THE UNITED STATES

- b. Presidential Letters of Appreciation. Prepare a memorandum with the State letterhead using the enclosed format, exactly, and send to NGB as specified in paragraph N3b(1). Prepare each memorandum and submit it only in the original. Enter in the spaces provided:

- (1) The Soldier's first name, middle name or initial, last name, and any suffix. Type the name in upper case and lower case letters so that it will appear exactly as the Soldier uses it. For example, make sure that prefixes, hyphens, apostrophes, and capitalization are correct as these cannot be determined when the name is typed in capital (upper case) letters, or in the manner specified for personnel records.

- (2) The rank, spelled-out completely, in which the Soldier is retiring or highest grade held. Also, enter in parentheses the salutation for the WHMO to use on the letter in accordance with AR 25-50, figure C-3. For example, for a Sergeant First Class who will be retired as a Command Sergeant Major enter (Sergeant Major). Do not enter pay grade.

- (3) Army National Guard of the United States.

- (4) The total number of years and months of military service in an active status the Soldier will complete as shown in the "Creditable Service for Retired Pay" column of the Soldier's retirement credits record in RPAM through the requested date of discharge. Some examples are: 25 years; 29 years, 31 years; over 40 years; 43 years and 4 months; but not the days. Do not enter a leading zero for single digit months, such as 04. Note: Time assigned to the Retired Reserve before the Soldier reaches 60, and time assigned to the Inactive Army National Guard (ING), the Temporary Disability Retired List, or the Standby Reserve on the Inactive Status List do not count in "Creditable Service for Retired Pay".

- (5) The actual date of the retirement (from the retirement order).

- (6) Retirement ceremony date. See also the last sentence of (9) below.

- (7) The Soldier's home mailing address. This may be the street, post office box or rural route, plus city, state and ZIP Code. Although the letter may be sent to another address for a ceremony, the request will not be processed without the Soldier's home mailing address.

- (8) The unit address and the address of the awards section or commander or other designated official to whom the letter should be mailed for presentation at a ceremony. This must include a by-name point of contact (POC). If the Soldier has already retired, enter NA.

- (9) Disposition instructions. State the address to which the Card or Letter should be mailed. Enter "Home" of the Soldier if already retired and there will be no ceremony. Enter "Unit" or name and address of the official who will conduct the retirement ceremony. Also enter the date the letter is needed if other than the retirement date.

- (10) For each Soldier, specify Yes or No to the lead lines: Former Prisoner of War, and Medal of Honor Recipient.

- (11) The signature block and signature of the State MPMO/G1, or higher level individual designated by the State AG.

FORMAT FOR REQUEST FOR PRESIDENTIAL LETTER OF APPRECIATION

State Letterhead

Office Symbol

Date

MEMORANDUM THRU

White House Liaison Office, Office of the Chief of Staff, Army
Executive Secretary, Office of the Secretary of Defense

FOR Deputy Assistant to the President and Director, White House Military Office, 1600 Pennsylvania Avenue,
Washington, DC 20502-0001

SUBJECT: Request Presidential Letter of Appreciation (RPLOA) for Military Retiree

Name: Last Name, First Name and Middle Initial

Rank: (Example: MSG, SGM, CSM, LTC, COL, BG, MG)

Service: Army National Guard of the United States

Years of Service: (Provide total number of years, must have 30 or more years of service or combined Military and Federal Service)

Retirement Date: Wednesday, 1 September 2010

Retirement Ceremony: Wednesday, 1 September 2010

Home Address: Home address is required to include City, State and Zip Code

Unit Address: Commander, (Company/Troop/Battery/Detachment) Street/State/ Zip Code

Disposition Instructions: (Advise whether to send letter to Soldiers home or unit address)

Retiree: Medal of Honor Recipient - Yes/No
Former Prisoner of War - Yes/No

Appropriate Signature Block with Signature
(State MPMO/G1 or higher level individual
designated by The Adjutant General)

SAMPLE FORMAT

Submit not earlier than 60-90 days prior to last duty day, scheduled retirement Ceremony, or start of transition leave (AGR Soldier). Include NGB Form 23B.

Submit request through email: ngbcombatawards@ng.army.mil

Appendix O

Example, Memorandum of Transmittal for Application for Retired Pay

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS – LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117-0330

LANG-G1-S

4 May 2011

MEMORANDUM FOR Commander, U.S. Army Human Resources Command, ATTN: AHRC-PDR-RCR,
Dept 420, 1600 Spearhead Division Avenue, Fort Knox, KY 40122-5402

SUBJECT: Application for Retired Pay

1. Enclosed is the Application for Retired Pay benefits required by NGR 680-2, for (Rank), (Full Name, Last, First, Middle), (Social Security Number).
2. Point of contact is SFC Brown at (xxx) xxx-xxxx.

FOR THE ADJUTANT GENERAL:

6 Encls

1. DD Form 108
2. DD Form 2656-5 or DD Form 1883
3. SF 1199a
4. DD Form 214
5. ARPC Form 249E
6. NGB Form 23C

WILLIAM L. COMEAUX
Colonel, GS, LAARNG
G-1

19 August 2011

*NGR 680-2

Appendix P

Example, Memorandum of Transmittal of Supplemental Report of Retirement Points Earned

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS – LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117-0330

LANG-G1-S

4 May 2011

MEMORANDUM FOR Commander, U.S. Army Human Resources Command, ATTN: AHRC-PDR-RCR,
Dept 420, 1600 Spearhead Division Avenue, Fort Knox, KY 40122-5402

SUBJECT: Supplemental Report of Retirement Points Earned

1. Reference Application for Retired Pay Benefits previously submitted for (Rank), (Full Name, Last, First, Middle), (Social Security Number).
2. The enclosed NGB Form 23C, Army National Guard Retirement Points Statement, Application for Retired Pay, shows the total retirement points earned through the Soldier's date of separation.

FOR THE ADJUTANT GENERAL

Encl
as

WILLIAM L. COMEAUX
Colonel, GS, LAARNG
G-1

Glossary

**Section I
Abbreviations**

ACCP

Army Correspondence Course Program

AD

Active Duty

ADOS

Active Duty for Operational Support

ADT

Active Duty for Training

AFCOS

Automated Funds Control Orders System

AFHPSP/FAP

Armed Forces Health Professions Scholarship Program/Financial/ Assistance Program

AFS

Active Federal Service

AFTP

Additional Flying and Flight Training Period

AGR

Active Guard Reserve

AIS

Army Information Systems

ARNG

Army National Guard

ARNGUS

Army National Guard of the United States

AT

Annual Training

ATG

Alaskan Territorial Guard

ATPDL

Additional Training Period Distributed Learning

AUM

Assessable Unit Manager

AUTP

Additional Unit Training Period

AY

Anniversary Year

AYE

Anniversary Year Ending

CNGB

Chief, National Guard Bureau

d02 file

Defense Joint Military Pay System (DJMS) d02 data file

DCS, G-1

Deputy Chief of Staff, G-1

DEP

Delayed Entry Program

DFAS

Defense Finance and Accounting Service

DIEMS/DIEUS

Date Initially Entered Military/Uniformed Service

DJMS

Defense Joint Military Pay System

DODFMR

Department of Defense Financial Management Regulation

DTP

Delayed Training Program

EAD

Extended Active Duty

FTNGD

Full-Time Training Duty

FTTD

Full-Time National Guard Duty

IAD

Initial Active Duty Training

IAW

In accordance with

ICA

Internal Control Administrator

IDFH

Inactive Duty Funeral Honors

IDT

Inactive Duty Training

ING

Inactive National Guard

iPERMS

interactive Personnel Electronic Records Management System

IST

Interstate Transfer

MMPA

Master Military Pay Accounts

MMSI

Military Membership Status Identifier

MPMO

Military Personnel Management Officer

MUTA

Multiple Unit Training Assembly

MUTP

Multiple Unit Training Period

NG

National Guard

NGB

National Guard Bureau

NOE

Notification of Eligibility for retired pay for non-regular service

PEC

Professional Education Center

PII

Personally identifiable information

RC

Reserve Component or Reserve Components

RCAS

Reserve Component Automation System

RCC

Reserve Component Category

RCSBP

Reserve Component Survivor Benefit Plan

RFP

Recruit Force Pool

RFPP

Recruit Force Pool Program

RMP

Readiness Management Period

ROTC

Reserve Officers' Training Corps

RPAM

Retirement Points Accounting Management

RPAS

Retirement Points Accounting System

RST

Rescheduled Training

SAD

State Active Duty

SBP

Survivor Benefit Plan

SIDPERS-ARNG

Standard Installation/Division Personnel System - ARNG

SMP

Simultaneous Membership Program

State (or States)

As used in the regulation, either of these terms includes the States, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, and the District of Columbia in regard to their Army National Guard.

SUM

System User Manual

TAG

The Adjutant General

TBD

To be determined

TRC

Training and Retirement Category

USAR

United States Army Reserve

USATSC

United States Army Training Support Center

USPS

United States Postal Service

UTP

Unit Training Period

Section II Terms

Active status

The term “active status” means the status of a member of a reserve component who is not in the inactive Army National Guard or inactive Air National Guard, on an inactive status list, or in the Retired Reserve.

Active Federal Military Service

Members of the Army National Guard of the United States are not in Active Federal Service except when ordered thereto under law.

Initial Active Duty for Training

A category of ADT for Service-specific entry level training, which includes basic military training and technical skill training (BT and AIT or OSUT).

State Active Duty

A status for members of the National Guard employed in State roles as directed by the Governor, and for which there is no federal credit for pay or service including retirement point credit unless specifically provided in federal law.

Training and Retirement Category (TRC)

Categories identifying (by specific TRC designator) and Reserve Component (RC) member’s training or retirement status in a Reserve Component Category (RCC).

Section III

Special Abbreviations and Terms

10 USC 12731 - Age and Service Requirement

(a) Except as provided in subsection (c), a person is entitled, upon application, to retired pay computed under section 12739 of this title, if the person;

(1) has attained the eligibility age applicable under subsection (f) to that person;

(2) has performed at least 20 years of service computed under 10 USC 12732;

(3) in the case of a person who completed the service requirements of paragraph (2) before April 25, 2005, performed the last six years of qualifying service while a member of any category named in 10 USC 12732(a)(1), but not while a member of a regular component, the Fleet Reserve, or the Fleet Marine Corps Reserve, except that in the case of a person who completed the service requirements of paragraph (2) before October 5, 1994, the number of years of such qualifying service under this paragraph shall be eight; and

(4) is not entitled, under any other provision of law, to retired pay from an armed force or retainer pay as a member of the Fleet Reserve or the Fleet Marine Corps Reserve.

(b) Application for retired pay under this section must be made to the Secretary of the military department, or the Secretary of Homeland Security, as the case may be, having jurisdiction at the time of application over the armed force in which the applicant is serving or last served.

(c)(1) A person who, before August 16, 1945, was a Reserve of an armed force, or a member of the Army without component or other category covered by 10 USC 12732(a)(1) except a regular component, is not eligible for retired pay under this chapter unless—

(A) the person performed active duty during World War I or World War II; or

(B) the person performed active duty (other than for training) during the Korean conflict, the Berlin crisis, or the Vietnam era.

(2) In this subsection:

(A) The term “World War I” means the period beginning on April 6, 1917, and ending on November 11, 1918.

(B) The term “World War II” means the period beginning on September 9, 1940, and ending on December 31, 1946.

(C) The term “Korean conflict” means the period beginning on June 27, 1950, and ending on July 27, 1953.

(D) The term “Berlin crisis” means the period beginning on August 14, 1961, and ending on May 30, 1963.

(E) The term “Vietnam era” means the period beginning on August 5, 1964, and ending on March 27, 1973.

(d) The Secretary concerned shall notify each person who has completed the years of service required for eligibility for retired pay under this chapter. The notice shall be sent, in writing, to the person concerned within one year after the person completes that service. The notice shall include notice of the elections available to such person under the Survivor Benefit Plan established under subchapter II of chapter 73 of this title and the Supplemental Survivor Benefit Plan established under subchapter III of that chapter, and the effects of such elections.

(e) Notwithstanding 5 USC 8301, the date of entitlement to retired pay under this section shall be the date on which the requirements of subsection (a) have been completed.

(f)(1) Subject to paragraph (2), the eligibility age for purposes of subsection (a)(1) is 60 years of age.

(2)(A) In the case of a person who as a member of the Ready Reserve serves on active duty or performs active service described in subparagraph (B) after the date of the enactment of the National Defense Authorization Act for Fiscal Year 2008, the eligibility age for purposes of subsection (a)(1) shall be reduced below 60 years of age by three months for each aggregate of 90 days on which such person so performs in any fiscal year after such date, subject to subparagraph (C). A day of duty may be included in only one aggregate of 90 days for purposes of this subparagraph.

(B)(i) Service on active duty described in this subparagraph is service on active duty pursuant to a call or order to active duty under a provision of law referred to in section 101(a)(13)(B) or under section 12301(d) of this title. Such service does not include service on active duty pursuant to a call or order to active duty under section 12310 of this title.

(ii) Active service described in this subparagraph is also service under a call to active service authorized by the President or the Secretary of Defense under section 502(f) of title 32 for purposes of responding to a national emergency declared by the President or supported by Federal funds.

(C) The eligibility age for purposes of subsection (a)(1) may not be reduced below 50 years of age for any person under subparagraph (A).

12731b - Special rule for members with physical disabilities not incurred in line of duty

(a) In the case of a member of the Selected Reserve of a reserve component who no longer meets the qualifications for membership in the Selected Reserve solely because the member is unfit because of physical disability, the Secretary concerned may, for purposes of section 12731 of this title, determine to treat the member as having met the service requirements of subsection (a)(2) of that section and provide the member with the notification required by subsection (d) of that section if the member has completed at least 15, and less than 20, years of service computed under section 12732 of this title.

(b) Notification under subsection (a) may not be made if—

(1) the disability was the result of the member’s intentional misconduct, willful neglect, or willful failure to comply with standards and qualifications for retention established by the Secretary concerned; or

(2) the disability was incurred during a period of unauthorized absence.

10 USC 12732 - Entitlement to retired pay: computation of years of service

(a) Except as provided in subsection (b), for the purpose of determining whether a person is entitled to retired pay under 10 USC 12731, the person’s years of service are computed by adding the following:

(1) The person’s years of service, before July 1, 1949, in the following:

(A) The armed forces.

(B) The federally recognized National Guard before June 15, 1933.

(C) A federally recognized status in the National Guard before June 15, 1933.

(D) The National Guard after June 14, 1933, if his service therein was continuous from the date of his enlistment in the National Guard, or his Federal recognition as an officer there in, to the date of his enlistment or appointment, as the case may be, in the National Guard of the United States, the Army National Guard of the United States, or the Air National Guard of the United States.

(E) The Navy Reserve Force.

(F) The Naval Militia that conformed to the standards prescribed by the Secretary of the Navy.

(G) The National Naval Volunteers.

(H) The Army Nurse Corps, the Navy Nurse Corps, the Nurse Corps Reserve of the Army, or the Nurse Corps Reserve of the Navy, as it existed at any time after February 2, 1901.

- (I) The Army under an appointment under the Act of December 22, 1942 (ch. 805, 56 Stat.1072).
- (J) An active full-time status, except as a student or apprentice, with the Medical Department of the Army as a civilian employee—
 - (i) in the dietetic or physical therapy categories, if the service was performed after April 6, 1917, and before April 1, 1943; or
 - (ii) in the occupational therapy category, if the service was performed before appointment in the Army Nurse Corps or the Women’s Medical Specialist Corps and before January 1, 1949, or before appointment in the Air Force before January 1,1949, with a view to designation as an Air Force nurse or medical specialist.
- (2) Each one-year period, after July 1, 1949, in which the person has been credited with at least 50 points on the following basis:
 - (A) One point for each day of—
 - (i) active service; or
 - (ii) full-time service under 32 USC 316,32 USC 502, 32 USC 503, 32 USC 504, and 32 USC 505 while performing annual training duty or while attending a prescribed course of instruction at a school designated as a service school by law or by the Secretary concerned; if that service conformed to required standards and qualifications.
 - (B) One point for each attendance at a drill or period of equivalent instruction that was prescribed for that year by the Secretary concerned and conformed to the requirements prescribed by law, including attendance under section 32 USC 502.
 - (C) Points at the rate of 15 a year for membership—
 - (i) in a reserve component of an armed force,
 - (ii) in the Army or the Air Force without component, or
 - (iii) in any other category covered by subsection (a)(1) except a regular component.
 - (D) Points credited for the year under 10 USC 2126(b).
 - (E) One point for each day on which inactive duty funeral honors is performed for at least two hours under10 USC 12503 or 32 USC, unless the duty is performed while in a status for which credit is provided under another subparagraph of this paragraph.For the purpose of clauses (A), (B), (C), (D),and (E), service in the National Guard shall be treated as if it were service in a reserve component, if the person concerned was later appointed in the National Guard of the United States, the Army National Guard of the United States, the Air National Guard of the United States, or as a Reserve of the Army or the Air Force, and served continuously in the National Guard from the date of his Federal recognition to the date of that appointment.
- (3) The person’s years of active service in the Commissioned Corps of the Public Health Service.
- (4) The person’s years of active commissioned service in the National Oceanic and Atmospheric Administration (including active commissioned service in the Environmental Science Services Administration and in the Coast and Geodetic Survey).
- (b) The following service may not be counted under subsection (a)—
 - (1) Service (other than active service) in an inactive section of the Organized Reserve Corps or of the Army Reserve, or in an inactive section of the officers’ section of the Air Force Reserve.
 - (2) Service (other than active service) after June 30, 1949, while on the Honorary Retired List of the Navy Reserve or of the Marine Corps Reserve.
 - (3) Service in the inactive National Guard.
 - (4) Service in a non-federally recognized status in the National Guard.
 - (5) Service in the Fleet Reserve or the Fleet Marine Corps Reserve.
 - (6) Service as an inactive Reserve nurse of the Army Nurse Corps established by the Act of February 2, 1901 (ch. 192, 31 Stat. 753), as amended, and service before July 1, 1938, as an inactive Reserve nurse of the Navy Nurse Corps established by the Act of May 13, 1908(ch. 166, 35 Stat. 146).
 - (7) Service in any status other than that as commissioned officer, warrant officer, nurse, flight officer, aviation midshipman, appointed aviation cadet, or enlisted member, and that described in clauses (I) and (J) of subsection(a) (1) (Entitlement to retired pay; computation of years of service).
 - (8) Service in the screening performed pursuant to section 10149 of this title through electronic means, regardless of whether or not a stipend is paid the member concerned for such service under section 433a of title 37.

10 USC 12733 - Computation of retired pay: computation of years of service

For the purpose of computing the retired pay of a person under this chapter, the person’s years of service and any fraction of such a year are computed by dividing 360 into the sum of the following:

- (1) The person's days of active service.
- (2) The person's days of full-time service under 32 USC 316, 32 USC 502, 32 USC 503, 32 USC 504, and 32 USC 505 while performing annual training duty or while attending a prescribed course of instruction at a school designated as a service school by law or by the Secretary concerned.
- (3) One day for each point credited to the person under clause (B), (C), or (D) of 10 USC 12732(a)(2), but not more than—
 - (A) 60 days in any one year of service before the year of service that includes September 23, 1996;
 - (B) 75 days in the year of service that includes September 23, 1996, and in any subsequent year of service before the year of service that includes October 30, 2000;
 - (C) 90 days in the year of service that includes October 30, 2000, and in any subsequent year of service before the year of service that includes October 30, 2007; and
 - (D) 130 days in the year of service that includes October 30, 2007, and in any subsequent year of service.
- (4) One day for each point credited to the person under subparagraph (E) of 10 USC 12732(a)(2).
- (5) 50 days for each year before July 1, 1949, and proportionately for each fraction of a year, of service (other than active service) in a reserve component of an armed force, in the Army or the Air Force without component, or in any other category covered by 10 USC 12732(a)(1), except a regular component.

Partial Year Computation:

- a. A partial qualifying year is any period less than 12 full months in which the retirement points credited to the Soldier, when computed proportionally, are equal to or greater than 50 points. Soldiers, with partial years as a result of a break in service during an anniversary year, must meet the Minimum Point Requirement for Partial Year standards in table D-2 in appendix D of NGR 680-2 or in the RPAM program. RPAM, the Army National Guard's automated Retirement Points Accounting Management application, automatically determines the amount of Soldiers' qualifying points and service based on entry and maintenance of their retirement point history.
- b. Partial years of qualifying service may be combined and credited toward total qualifying service to determine eligibility.
- c. Membership points for partial years will be credited proportionally using the table in NGR 680-2, table D-1 in appendix D for that purpose.
- d. On completion of a partial year, points for attendance and drills or equivalent training period (ETP), prorated membership points, and other points such as for correspondence courses will be totaled. While all IDT retirement points are recorded in the Soldiers' records, the total number eligible for credit toward retired pay for non-regular service in each full or partial year cannot exceed either the number of IDT points creditable for the year, as indicated in table 2-1 below, or the actual number of days in the partial year, whichever is fewer.
- e. In each partial year, in addition to the IDT points in *d* above, the Soldiers' total inactive duty funeral honors duty points and active service points will be added to the total allowable IDT points but the total points earned during that partial anniversary year credited for retired pay for non-regular service will not exceed the number of actual days in the partial year.

Service Academy(ies)

For the purpose of granting credit for non-regular retirement, the term "service as a cadet or midshipman" means service as a cadet at the United States Military Academy, United States Air Force Academy, or United States Coast Guard Academy; or service as midshipman at the United States Naval Academy, as specified in 10 USC 971(c).