



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-HRH (RN 601)

1 May 2024

MEMORANDUM FOR All Army National Guard Personnel Officers (MILPOs)

SUBJECT: Guidance for Issuance of Memorandum for Service Credit for the Armed Forces Health Professions Scholarship and Financial Assistance Program (PPOM 24-015)

1. References: See Enclosure 1.
2. This memorandum outlines the guidance for Army National Guard (ARNG) commissioned officers who serve as health professionals in a designated specialty in the Selected Reserve as a member in the Armed Forces Health Professions Scholarship (AFHPS) and Financial Assistance Program (FAP).
3. Service performed by a member of the Health Professions Scholarship Program (HPSP) and FAP program in pursuit of a course of study under Title 10, United States Code (USC and subsequent), Chapter 105 can be counted if the member completes the course of study, completes the active duty obligation imposed under section 2123(a) of Title 10 USC and possesses a specialty designated by the Secretary of the Military Department. Once an officer establishes initial eligibility to the HPSP program, the officer maintains eligibility until all qualified years are credited.
4. Service credited counts toward the award of retirement points for computation of years of service and for computation of retired pay for a non-regular retirement. Service credit awarded will count for a non-regular retirement only, not for longevity pay purposes. An officer is not entitled to any retroactive award of or increase in pay or allowances under Title 37 by reason of an award of service credit.
5. For each year a former HPSP/FAP member performs satisfactory service in the Selected Reserves, commencing on or after 23 September 1996, the officer will be credited with 50 retirement points and one year of service for retirement purposes under section 12732 (a)(2) of Title 10 USC for one of the years that the officer participated in the HPSP/FAP. Service performed in the Selected Reserve before 23 September 1996 cannot be used to qualify for this credit. The points credited for the participation will be recorded in the member's records as having been earned in the year of the participation in the course of study. Service may not be counted for more than four years of participation in a course of study as a member of the program. Credit is earned annually and is recorded when earned.

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6. The MILPO/G1 will issue a service credit memorandum (example enclosed) to ARNG health professionals in accordance with the references using the following procedures:

a. Verify that the officer's service agreement and academic transcripts show successful completion of each contracted academic year in the HPSP/FAP and of the entire course of study and file these documents in the officer's Army Military Human Resource Record (AMHRR) if not done already.

b. Verify that the Reserve Components Automation System Retirement Points Accounting Management (RPAM) application has recorded the active duty which satisfies the contractual service obligation.

c. Verify that the officer earned at least 50 retirement points during each complete year served in an active status in the Selected Reserve using the Soldier Detail Report feature in RPAM. Each of these years must have commenced on or after 23 September 1996 and after the officer completed the active-duty obligation.

7. Once the actions in paragraph 6 are completed, the MILPO/G1 will issue a memorandum to the officer for each year of successful participation in the HPSP/FAP.

a. Service credit under this program is limited to one year of credit for each program funded year of service. It is recorded at the completion of each qualifying year of Selected Reserve service up to the number of contractual years in the course of study, but not to exceed four years, and 50 retirement points in each year of service.

b. Begin this process when the officer completes the first year of qualifying Selected Reserve service. The State will credit service and points in the most recent anniversary year for which credit has not yet been awarded. None of these years of service credit shall be used to set or adjust the officer's anniversary years established according to the National Guard Regulation 680-2.

8. The member should provide a copy of the memorandum to the State RPAM Administrator as a source document to record the officer's retirement points and service creditable for non-regular retired pay. File a copy of the memorandum and associated source documents as a packet into the officer's personnel file contained in AMHRR.

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9. State RPAM administrators will record the retirement points and creditable service once the RPAM application has been modified to add a new military membership status indicator (MMSI) as a unique identifier to record HPSP/FAP service.

10. Point of contact for this memorandum is Mr. Timothy W. Zimmerman, Chief, Personnel Policy Division, at 703-607-3297 or timothy.w.zimmerman2.civ@army.mil.

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2 Encls

1. References

2. Example Service Credit Memorandum

LAVETTA L. BENNETT

Brigadier General

National Guard Assistant for

Army National Guard Personnel
and Talent Management

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Enclosure 1

References

- a. 10 U.S Code §2123
- b. 10 U.S. Code §2126
- c. 10 U.S. Code §12731
- d. 10 U.S. Code §12732
- e. 10 U.S. Code §12733
- f. DOD Financial Management Regulation Volume 7A (Chapter 60: "Health Professions Scholarship Program for Active Service")
- g. DODI 1215.07 (Service Credit for Non-Regular Retirement)
- h. DODI 6000.13 (Accession and Retention Policies, Programs, and Incentives for Military Health Professions Officers (HPOs))
- i. HQDA Deputy Chief of Staff Memorandum, G-1, Director of Military Personnel Policy, (Policy Guidance on Reserve Service Credit for Participation in DOD Health Professions Scholarship and Financial Assistance Program), 23 September 2002
- j. AR 601-141 (U.S Army Health Professions Scholarship, Financial Assistance and Active-Duty Health Professions Loan Repayment Programs)
- k. AR 140-185 (Training and Retirement Point Credits and Unit Level Strength Accounting Records)
- l. NGB (ARNG-HRP) Memorandum, (Guidance for Issuance of Memorandum for Service Credit for Armed Forces Health Professions Scholarship Program/Financial Assistance Program), 1 November 2011

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Enclosure 2

DEPARTMENT OF THE ARMY
ORGANIZATIONAL NAME/TITLE
STANDARDIZED STREET ADDRESS
CITY, STATE 12345-1234

OFFICE SYMBOL

Date

MEMORANDUM THRU Commander, Organization, Address, City, State Zip code

FOR COL First name Middle Initial Last name, Address, City, State Zip code

SUBJECT: Service Credit for Armed Forces Health Professions Scholarship and Financial Assistance Program (AFHPS/FAP)

1. References:

- a. 10 U.S Code §2123
- b. 10 U.S. Code §2126
- c. 10 U.S. Code §12731
- d. 10 U.S. Code §12732
- e. 10 U.S. Code §12733
- f. DOD Financial Management Regulation Volume 7A (Chapter 60: "Health Professions Scholarship Program for Active Service")
- g. DODI 1215.07 (Service Credit for Non-Regular Retirement)
- h. DODI 6000.13 (Accession and Retention Policies, Programs, and Incentives for Military Health Professions Officers (HPOs))
- i. HQDA Deputy Chief of Staff Memorandum, G-1, Director of Military Personnel Policy, (Policy Guidance on Reserve Service Credit for Participation in DOD Health Professions Scholarship and Financial Assistance Program), 23 September 2002
- j. AR 601-141 (U.S Army Health Professions Scholarship, Financial Assistance and Active-Duty Health Professions Loan Repayment Programs)
- k. AR 140-185 (Training and Retirement Point Credits and Unit Level Strength Accounting Records)

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SUBJECT: Guidance for Issuance of Memorandum for Service Credit for the Armed Forces Health Professions Scholarship and Financial Assistance Program (PPOM 24-015)

Enclosure 2 continued

DEPARTMENT OF THE ARMY
ORGANIZATIONAL NAME/TITLE
STANDARDIZED STREET ADDRESS
CITY, STATE 12345-1234

- I. NGB (ARNG-HRP) Memorandum, (Guidance for Issuance of Memorandum for Service Credit for Armed Forces Health Professions Scholarship Program/Financial Assistance Program), 1 November 2011
2. You have earned at least 50 retirement points for retired pay for non-regular service in the Army National Guard during the year 1 November 2008 through 1 November 2009.
3. Based on that service, you have been awarded 50 retirement points for the year of study in the Health Professions Scholarship Program from 10 June 1994 through 10 June 1995, and that year is creditable towards retired pay for non-regular service.
4. A copy of this memorandum was provided to your State Retirement Points Accounting Management administrator in your Army Military Human Resource Record. You should also maintain this copy, with any supporting documents, in your personal records.
5. Point of contact for this memorandum is Name, Position, at XXX-XXX-XXXX or email.

NAME (ALL CAPS)
Colonel, USA
Chief, Personnel Division