**STATE:**  **Last Name: First Name: MI:**

**Military Status: AGR \_\_\_\_\_\_\_TRADITIONAL\_\_\_\_\_\_\_MILTECH\_\_\_\_\_\_\_**

***Instructions:*** *Nominees (NOM) and Enlisted Personnel Managers (EPM) will initial on each line to indicate documents are included with this checklist. All documents are mandatory with the exception being the Letter to the President of the Board (only required if applicable).*

|  |  |  |
| --- | --- | --- |
|  | NOM | EPM |
| **iPERMS review** (https://iperms.hrc.army.mil/rms/login.jsp) ***Date:***  |  |  |
| **Bio Sketch** (*not to exceed two pages*) |  |  |
| **\*Selection Board Record Brief (SBRB) Current Selection Board type/within the past 3 months** |  |  |
| **T32 - One Nomination Memorandum signed by both TAG & SCSM or SEL****T10 - One Nomination Memorandum signed by G-Staff Primary/Deputy (O6/GS-15) and ARNG CSM** |  |  |
| **Nominee’s Letter to the President of the Board** (if applicable)­­ |  |  |
| **Verification of USASMA completion/reservation** (DA Form 1059 or ATRRS print-out) |  |  |

\***New requirement**

**State CSM/SEL (T32) OR EMB Chief (T10)**

**Signature & Date**

**EPM’s Signature & Date Nominee’s Signature & Date**