



## NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE  
ARLINGTON VA 22204-1373

ARNG-HRZ (600)

12 April 2024

MEMORANDUM FOR The Adjutants General of All States, Puerto Rico, the U.S. Virgin Islands, Guam, and the Commanding General of the District of Columbia

SUBJECT: Update to Temporary Change to Timeline for Requesting Voluntary Retirement from Active Federal Service (PPOM 24-009)

1. References. See Appendix A (Enclosure 1).
2. Purpose. To provide guidance on the temporary change of the timeline for eligible Army National Guard (ARNG) Soldiers to request a voluntary retirement from active federal service. This policy applies to retirements that occur on or after 1 April 2023 and expires on 31 January 2025, unless extended or made permanent.
3. Applicability. This policy applies to ARNG Title 10 (T10) and Title 32 (T32) Active Guard Reserve (AGR) Soldiers.
4. Exclusions: T10 ARNG AGR Soldiers in the following positions may not be eligible under this policy. Soldiers who:
  - a. Are currently on or have accepted a T10/T32 exchange, command or professional development tour that begins between now and 31 January 2025.
  - b. Have accepted a resident seat at Senior Service College (SSC), Command and General Staff College (CGSOC), or Sergeants Major Academy (SGM-A) that begins between now and 31 January 2025.
  - c. Are currently a resident at SSC, CGSOC or SGM-A.
5. Guidance. To provide greater flexibility for programming, planning, accession, attrition, and talent management and to support the appropriate use of resources for the Army National Guard.
6. Effective immediately, eligible ARNG Soldiers may submit voluntary retirement requests pursuant to Reference 1d, at least 12 months, but no more than 24 months, before their requested retirement date. Soldiers requesting voluntary retirement must

ARNG-HRZ (RN 600)

SUBJECT: Update to Temporary Change to Timeline for Requesting Voluntary Retirement from Active Federal Service (PPOM 24-009)

have 18 or more years of active federal service (AFS) and meet all other retirement eligibility requirements.

7. Soldiers with an approved voluntary retirement will not be given orders for a permanent change of station (PCS). This restriction may be waived by the Director, Army National Guard for T10 AGR Soldiers and The State Adjutant General for T32 AGR Soldiers.

a. ARNG Soldiers who have received official notification of PCS and who did not submit a retirement request prior to notification of PCS are not eligible for the exception to policy. ARNG Soldiers who request to retire in lieu of PCS must submit request within 30 days of notification of PCS and will have their retirement in lieu of PCS processed IAW references A or B.

b. For ARNG Soldiers with less than 20 years of active service, the requested retirement must be effective the first day of the month following the month in which the Soldier accumulates 20 years of active service or 12 months after assignment notification, whichever occurs later. Policy for requesting retirement in lieu of PCS remains otherwise unchanged.

8. T10/32 AGR Soldiers with an approved voluntary retirement will remain eligible for consideration by the Active Service Management Board (ASMB) and the Release from Active Duty (REFRAD) Board if the retirement date is more than 12 months from the next REFRAD Board convene date. T10/32 AGR Soldiers with an approved retirement date within 12 months of the next REFRAD Board convene date will be removed from consideration in accordance with Reference I or J.

a. T10 AGR Officers and Warrant Officers with an approved voluntary retirement will not be considered for promotion through the Promotion Recommendation Review Process.

b. T10 AGR Enlisted Soldiers with an approved voluntary retirement will not be eligible for selection through the Enlisted Promotion Board.

9. All requests for a temporary voucher will be submitted to Major Julian J. Cheramie, ARNG-HRM, AGR Program Manager, at 703-607-7864, DSN 327-7864, or [julian.j.cheramie.mil@army.mil](mailto:julian.j.cheramie.mil@army.mil).

ARNG-HRZ (RN 600)

SUBJECT: Update to Temporary Change to Timeline for Requesting Voluntary Retirement from Active Federal Service (PPOM 24-009)

10. This policy supersedes NGB, ARNG-ZA memorandum (Temporary Change to Timeline for Requesting Voluntary Retirement from Active Service (PPOM 23-022)).

11. The point of contact for this action is Ms. Sharon A. Archibald, Acting Chief, Personnel Policy Division, at 703-607-3297, DSN 327- 3297, or [sharon.a.archibald.civ@army.mil](mailto:sharon.a.archibald.civ@army.mil).

Encl  
Appendix A

LAVETTA L. BENNETT  
Brigadier General, USA  
National Guard Assistant for  
Army National Guard Personnel  
and Talent Management

ARNG-HRZ (RN 600)  
Appendix A

References:

- a. Army Regulation 600-8-24 (Officer Transfers and Discharges)
- b. Army Regulation 635-200 (Active Duty Enlisted Administrative Separations)
- c. Army Regulation 600-8-19 (Enlisted Promotions and Reductions)
- d. HQDA, DAPE-ZA memorandum (Amendment to Temporary Change to Timeline for Requesting Voluntary Retirement from Active Federal Service), 18 April 2023
- e. MILPER Message Number 24-012 (Update to Temporary Change to Timeline for Requesting Voluntary Retirement from Active Federal Service), 12 January 2024
- f. National Guard Regulation 600-5 (The Active Guard Reserve (AGR) Program Title 32, Full Time National Guard Duty (FTNGD) Management)
- g. National Guard Regulation 600-200 (Enlisted Personnel Management)
- h. NGB, ARNG-ZA memorandum (Title 10 Army National Guard Active Guard Reserve Life Cycle Management (LCM) Strategy and Plan (PPOM #23-020)), 26 October 2023
- i. NGB, ARNG-ZA memorandum (Army National Guard Enlisted Active Guard Reserve Release from Active Duty Board and Active Service Management Board Guidance (PPOM #23-040)), 09 January 2024
- j. NGB, ARNG-ZA memorandum (Army National Guard Officer Active Guard Reserve Release from Active Duty Board and Active Service Management Board Guidance (PPOM #23-044)), 02 February 2024